



Overview and Scrutiny Committee Agenda

Wyre Borough Council
Date of Publication: 24 August 2023
Please ask for : Daphne Courtenage
Democratic Services Officer
Tel: 01253 887476

Overview and Scrutiny Committee meeting on Monday, 4 September 2023 at 6.00 pm in Committee Room 2 - Civic Centre

1. Apologies for absence

2. Declarations of interest

To receive any declarations of interest from any councillor on any item on this agenda.

3. Confirmation of minutes

(Pages 3 - 6)

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 17 July 2023.

4. The Promotion of Self-Care and Social Prescribing in Wyre Task Group - final report

(Pages 7 - 34)

The Chair of the Promotion of Self-Care and Social Prescribing in Wyre Task Group, Councillor Rendell, has submitted the task group's draft report and recommendations. The committee will have an opportunity to comment on the report.

Deferred from the last meeting.

5. Review of the implementations of the District Enforcement Pilot Task Group

(Pages 35 - 60)

Report of the Street Scene, Parks and Open Spaces Portfolio Holder, Councillor Simon Bridge, and the Corporate Director Environment, Mark Billington.

Members are asked to note the contents of the report.

6. Business Plan 2023/24, Quarterly Performance Statement (Quarter 1: April - June)

The Corporate Director Communities, Marianne Hesketh, has submitted a report, the 1st Quarter Performance Statement 2023/24, April – June 2023.

Papers to follow.

7. **Housing briefing note from Mark Broadhurst, Head of Housing and Community Services** (Pages 61 - 68)

Report of the Corporate Director Communities.

Mark Broadhurst, Head of Housing and Community Services, will attend the meeting and introduce the report.

8. **Updates to the Overview and Scrutiny Article and Procedure Rules** (Pages 69 - 86)

Report of the Corporate Director Resources (and Section 151 Officer).

Members are asked to review the planned updates to the Constitution relating to Overview and Scrutiny and agree the updates be recommended to Full Council for approval.

9. **Overview and Scrutiny Work Programme 2023/24 – update report** (Pages 87 - 94)

The Corporate Director Resources, Clare James, has submitted a report updating the committee about the delivery of the Overview and Scrutiny Work Programme 2023/24. Daphne Courtenage, Democratic Services Officer, will introduce the report and respond to questions and comments from councillors.



Overview and Scrutiny Committee Minutes

The minutes of the Overview and Scrutiny Committee meeting of Wyre Borough Council held on Monday, 17 July 2023 at the Committee Room 2 - Civic Centre.

Overview and Scrutiny Committee members present:

Councillors Cartridge, Amos, Sir R Atkins, Beavers, Blair, Collinson, Fail, Higgs, Martin and A Walker

Absent- apologies received:

Councillors Baxter and Bolton

Other councillors present:

Councillors Bowen

Officers present:

Marianne Unwin, Democratic Services and Scrutiny Manager (Temporary)
Marianne Hesketh, Corporate Director Communities
Andrew Fawkes, KKP Consultant

No members of the public or press attended the meeting.

8 Declarations of interest

None.

9 Confirmation of minutes

The minutes of the meeting of the Overview and Scrutiny Committee held on Monday 12 June 2023 were **confirmed** as a correct record by those councillors who were in attendance.

10 Wyre Moving More Strategy

The Corporate Director Communities, Marianne Hesketh, submitted the draft version of the Wyre Moving More Strategy.

Marianne Hesketh, Andrew Fawkes, external consultant from KKP, and Councillor Bowen, Leisure, Health and Community Engagement Portfolio Holder attended the meeting to present the Wyre Moving More Strategy.

Councillor Bowen introduced the item.

Marianne Hesketh explained that this document was created in partnership with the Wyre Moving More Project Board, a cross-sector multi-agency initiative facilitated and led by Wyre Council. Andrew Fawkes provided an update to the committee on the board's activities. There were four core delivery themes, these were health and wellbeing, children and young people, active environments and governance and communication.

Following discussions regarding social and sports clubs, Andrew explained that social and sport clubs were provided with the opportunity to respond to the survey. Marianne agreed to provide feedback to Carol Southern, Active Live and Community Engagement Manager, and to clarify how Wyre social and sports clubs were involved in the process.

In regards to comments about Wyre multiple and health deprivation, Councillor Fail suggested that the figure referring to “around 14,000 residents live in wards which fall within the top 10% most deprived in England” at page 19 of the agenda, ought to be checked against the 2019 ONS data and the Authorities Monitoring report.

Members made comments and asked questions regarding the following topics:

- The impact of income deprivation, training skills and education deprivation and employment opportunities on health deprivation
- Accessibility to public open space, sport and leisure facilities
- Wyre demographics
- Increased popularity of countryside walking since the Covid-19 Pandemic
- Partnership work with the education sector for the use of school fields/facilities
- Barriers to access – 31 per cent of respondents mentioned cost as a reason that stopped them being more active
- Fleetwood free swimming for children in Fleetwood organised by YMCA Fleetwood in partnership with Fleetwood Town Council and opportunities to replicate this model at other swimming pools across the borough
- Linking of public open spaces

Marianne updated members that work was on-going to produce a Green Infrastructure Study and Playing Pitches Strategy. She added that the Wyre Moving More Strategy included a number of actions and suggested that Overview and Scrutiny ought to review these actions and receive progress reports.

The committee noted the strategy.

Marianne explained that she would feedback these discussions and the final version of the strategy would be submitted to Cabinet for endorsement.

The Chair thanked Marianne Hesketh, Andrew Fawkes and Councillor Bowen

for their attendance and contributions.

11 The Promotion of Self-Care and Social Prescribing in Wyre Task Group - final report

The Chair introduced this item.

Marianne Unwin, Democratic Services Officer, informed the committee that the report required additional clarification from officers and the Chair of the task group.

Therefore, **it was agreed** that this item be deferred until the next Overview and Scrutiny Committee meeting.

12 Terms of reference and membership of Climate Change Sub-Committee

The Chair of the Overview and Scrutiny Committee, Councillor Cartridge, submitted a report that recommended the proposals that related to the constitution of the Climate Change Overview and Scrutiny Sub-Committee.

Marianne Unwin, Democratic Services Officer, introduced the report.

Councillor Atkins welcomed the creation of the Climate Change Overview and Scrutiny Sub-Committee.

Councillor Fail commented on the outcome of the council's objective of reducing carbon emissions by at least 78% by 2035, as stated in section 2.1 of the report. The Chair indicated that this was a council priority and that it could be discussed at the Business Plan review themed Overview and Scrutiny meeting on 25 September 2023.

Councillor Fail proposed that the wording at 4c of the Terms of Reference document at Appendix 1 be amended to say "Advising the Leader or Cabinet of key issues/questions arising in relation to climate change reports due to be considered by the Leader, Cabinet or Council". This amendment was supported by the committee.

The terms of reference and the membership of the sub-committee were **agreed**, unanimously.

The committee discussed potential items to come to the Climate Change Overview and Scrutiny Sub-Committee, such as a review of the Climate Change Strategy and an update from officers on how the sub-committee may make submissions to the Local Plan review.

Following discussions, the Chair proposed that a task group be set up to review the electric vehicle charging points in Wyre. This proposal was supported by the committee and members suggested that the following matters be considered during the formation of a scoping document:

- To council owned and private charging points
- To review the usage data

- To review/monitor Business Plan targets

It was agreed, that a focused and concise draft-scoping document be presented at the first meeting of the Climate Change Overview and Scrutiny Sub-Committee.

13 Overview and Scrutiny Work Programme 2023/24 – update report

The Corporate Director Resources, Clare James, submitted a report updating the committee about the delivery of the Overview and Scrutiny Work Programme 2023/24. The Democratic Services Officer, Marianne Unwin, provided a verbal update to the committee.

Following discussions, the committee requested for the Democratic Services Officer to provide updates to the next Overview and Scrutiny meeting on the following task group topics as listed on the Work Programme:

- Poulton to Fleetwood Link
- Tourism Strategy – review of tourism corporate strategy
- Leisure Activity Provision

The report was noted.

The meeting started at 6.00 pm and finished at 7.02 pm.

Date of Publication: 20 July 2023.



**THE PROMOTION OF
SELF-CARE AND SOCIAL
PRESCRIBING IN WYRE
TASK GROUP
Draft Report**

CHAIRMAN

Councillor Richard Rendell

TASK GROUP MEMBERS

(at the time of review)

Councillor Lady Dulcie

Atkins

Councillor Peter Cartridge

Councillor John Ibison

Councillor Phil Orme

Councillor Richard Rendell

Councillor Holly Swales

**Overview and Scrutiny Committee
Chairman: Councillor Peter Cartridge**

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Introduction

The promotion of self-care and social prescribing in Wyre is a key priority for Wyre Council as part of its Business Plan in improving the health and wellbeing of residents and supporting vulnerable and ageing residents within the community.

District Councils have a vital part to play within their communities despite the fact that they are not formally responsible for public health. Regardless of this, district councils' role within their communities in relation to housing, planning, leisure, recreation and environmental health all directly impact on the health and wellbeing of residents.

District Councils also have a new part to play; primary care networks (PCNs) were established in 2019 to deliver day-to-day care for areas of up to 30-40,000 people. The PCNs have been tasked to commission with social prescribing services, either externally or in-house, in order for these services to refer residents to local groups or council services that would help to ensure they stay well in the community.

Social prescribing is defined by NHS England as “an approach that connects people to activities, groups and services in their community to meet the practical, social and emotional needs that affect their health and wellbeing”. The link workers that form local organisations, charities and health services work closely on an individual basis with residents who are experiencing issues with their physical or mental health, and refer them to community groups, services and activities to improve their health and wellbeing outside of the NHS.

Wider social determinants of health have the largest impact on residents' health and wellbeing, and so ensuring a joined-up approach between health services, social prescribers and councils would enable residents to stay well and independent.

Following a meeting in October 2022 with Hilary Fordham, the then Integrated Place Lead for North Lancashire, and Dr Adam Janjua, Clinical Director Place, the Overview and Scrutiny Committee were inspired to commission a task group to review further opportunities in the borough to encourage and support social prescribing. This task group was officially agreed in November 2022 with a draft scoping document setting out its review focus.

The purpose of the review was to understand the contribution of district councils in supporting healthy communities through the promotion of self-care and the use of social prescribing in the borough.

This report provides a summary of evidence the group gathered and it has been analysed to frame three conclusions and recommendations.

Aim of review/Terms of reference

1. Understand what the council offers regarding health and wellbeing.
2. Understanding the council's involvement and engagement with local Social Prescribing Networks
3. Investigation of the value for money and outcomes of the current offer.
4. To strengthen links, as a District Council, with the new Integrated Care Board and Integrated Care Partnerships.
5. Identify and recommend opportunities for improvement.

The review process

Following each meeting and a review of their scoping document, the group called for evidence and witnesses as appropriate.

For the first meeting, the group had asked the Portfolio Holder for Leisure, Health and Community Engagement, Councillor Lynne Bowen, the Head of Housing and Community Services, Mark Broadhurst, and the Leisure, Healthy Lifestyles and Communities Manager, Carol Southern, to submit a report giving context for the review with a specific focus on council services that had an impact on the health and wellbeing of residents. They also provided responses to further questions at the third meeting of the task group, as well as attending the final meeting to comment on the emerging draft recommendations.

At the second meeting, the group heard evidence from Keith Potter, the Social Prescribing Team Leader from the Volunteer Centre for Blackpool, Wyre and Fylde. They also heard from Dr Mark Spencer, the Clinical Director of Fleetwood's PCN. The group also sent out a consultation, with a list of three questions, to all GP practices in the area which the council had contact details for; they were also invited to attend the Over Wyre Medical Centre Open Day on the 9 March 2023 to see how a GP practice would bring social prescribing in-house. All interviews, as well as the consultation and further questions to the relevant officers, were prepared for through discussions and pre-prepared questions which allowed for more detailed discussion with the representatives and questions.

The Chair, Councillor Richard Rendell, would like to thank all expert witnesses, those who responded to the consultation as well as the officers for their time and the information they provided.

Summary of evidence provided by the Portfolio Holder for Leisure, Health & Community Engagement, Lynne Bowen, the Head of Housing and Community Services, Mark Broadhurst, and the Leisure, Healthy Lifestyles and Communities Manager, Carol Southern

The Portfolio Holder for Leisure, Health and Community Engagement, Lynne Bowen, the Head of Housing and Community Services, Mark Broadhurst, and the Leisure, Healthy Lifestyles and Communities Manager, Carol Southern, attended the first meeting to introduce the group members to the context of the review and to give them information on services the council already provided in this area.

The Head of Housing and Community Services, Mark Broadhurst, introduced the report and highlighted the importance of district councils in the running of key services that have an impact on the social determinants of health such as housing, leisure, environmental health, pollution and planning. In addition, district councils were more recently involved in preventative-based approaches to health and wellbeing, one example was working with social prescribers.

Mark provided the group with more detail regarding the different services Wyre Council provided to assist to improve resident's health and wellbeing such as housing those impacted by homelessness through initiatives like Changing Futures, home adaptations through disabled facilities grants, heating homes via affordable warmth initiatives and facilitating residents attending the borough's leisure centres. In addition to the membership-led approach at the leisure centres, Wyre Council had developed new initiatives for those residents less inclined to join a gym.

He highlighted the importance of individual responsibility to ensure self-care and provided members with the World Health Organisation definition of self-care, "the ability of individuals, families and communities to promote their own health, prevent disease, maintain health, and to cope with illness and disability with or without the support of a health worker". He added that the Leisure, Healthy Lifestyles and Communities team were providing innovative health and wellbeing initiatives and projects by utilising partnership links and attracting external funding. This was resulting in improved health and wellbeing of residents, specifically the most vulnerable, and preventing people from presenting at GP Surgeries for non-clinical matters. Mark explained the work of social prescribers and how Wyre Council worked closely with them to refer people to the relevant offers provided by the council.

The Leisure, Healthy Lifestyles and Communities Manager, Carol Southern, provided members with an overview of the report submitted. She explained that her team had recently produced a physical activity and sports strategy called Wyre Moving More. This was alongside the ongoing KKP Leisure Consultant's review of the YMCA leisure centres. She added that Wyre Council worked with key partners both strategically and operationally to help people connect within their local community and stay healthy and well. These included:

- Lancashire County Council – public health team and the communities team
- Active Lancashire – sport and activity partnership

- NHS Lancashire and South Cumbria Integrated Care Board
- Blackpool Teaching Hospital NHS Trust
- University of Central Lancashire
- Fleetwood, Torrentum, WIN and WREN Primary Care networks in Wyre
- 15 GP Surgeries
- Fylde Coast YMCA
- Fleetwood Town Community Trust
- Healthy Heads
- Wyre & Fylde School Sport Partnership
- Healthier Fleetwood
- Many local community groups across Wyre

Carol explained that there were four Primary Care Networks (PCN) in Wyre all with teams of social prescribers, which the council met with regularly. Listening to these teams, helped identify gaps and opportunities to work collaboratively to improve residents' lives. Some examples were on issues such as befriending support, cost of living support, care and repair, exercise referral programmes (Your Move) and computer literacy courses. Carol added that her team worked closely with the Communications team in the council to promote their programmes and offers. They also produced a regular newsletter that went out to over 400 community groups as well as their Healthier Wyre social media platform hosted on Facebook. She stressed the importance of key weeks such as mental health and self-care week and promote specialised initiatives where possible.

Carol explained to members several services the council were commissioned to provide by Lancashire County Council, these were:

- Adult weight management – commissioned up to 750 places, 528 people accessed in 2022, 12-week free places at Slimming World in Wyre, the biggest adult weight management programme in Lancashire.
- Children's weight management – commissioned the Play Activity Skills at Tea Time (PASTA) programme in Wyre to Healthy Heads and Fleetwood Town FC Community Trust, worked with Charles Saer and Larkholme Primary Schools, six-week programme, awarded another 12 months funding, looking to expand to additional schools.
- Holiday activity and Food programme, (HAF) – commissioned up to ten different local providers to provide HAF at Easter, Summer and Christmas, places for children on benefits related free school meals and vulnerable children, reached 718 individual children in 2022 (excluding December 2022), looking to expand to High School aged children.

Carol also explained to members several services Wyre Council commissioned or provided internally, there were:

- TRY Sport - Fleetwood Town FC Community Trust, commissioned to provide up to ten activity and sport sessions for inactive children per week, 282 young people attended so far in 2022/23
- Arts and Health activities – commissioned local artists to provide four weekly sessions and another four arts and health courses throughout the year

- Wyre Wheels – provided a weekly session for people with disabilities to access Wheels for All bikes in partnership with Cycling Projects, (a national charity)
- Volunteering programme – promoted, recruited and supported the Council’s volunteering programme, 221 active volunteers, 14,401 volunteer hours
- Beginners activity sessions – funded or supported up to nine low impact activity physical activity and dance sessions across Wyre for people who were currently inactive
- Supported the four Harmony and Health singing groups for the past five years

Carol explained to members that the reduction in the ‘Your Move’ physical activity referral initiative was a result of funding cuts from Public Health at Lancashire County Council. She reassured members that her team were continuing to share the benefits of the scheme with Lancashire County Council and they were also exploring alternative models to bring it back but potentially in a different way. The group acknowledged the benefits of the ‘Your Move’ initiative and supported a revival of the scheme if funding were made available.

Councillor Lynne Bowen, Leisure, Health and Community Engagement Portfolio Holder, praised Carol, Mark and their teams for their continuous commitment to finding funding and resources for new health and wellbeing initiatives. The task group echoed this.

In conclusion, Mark Broadhurst updated members that a new fund had been launched to help local groups and community organisations who were supporting people with the cost of living. Bids were invited for funding to support either existing or new projects in Wyre. The funding was provided by the NHS via the Lancashire and South Cumbria Integrated Care Board.

Following the second meeting of the task group, the Head of Housing and Community Services and the Leisure, Healthy Lifestyles and Communities Manager were asked to provide further evidence to the group. The following questions were agreed and circulated to officers, with a response included in the agenda for the third meeting:

Q1: Can you give more information on your meetings with PCNs in the borough and other organisations?

Fleetwood PCN

Healthier Fleetwood – we are very involved in the leadership of this successful partnership with the community. Monthly multi-agency partnership meetings are very well attended by both statutory and VCFSE sector agencies

We attend Fleetwood Neighbourhood Multi-Disciplinary Leadership Meetings – Bi-monthly

We attend the Future Fleetwood / Fleetwood Regeneration Partnership – the Fleetwood PCN are very well represented and engaged in the Regeneration Framework. Quarterly meetings are held attended by a range of statutory and community organisations.

Examples of engagement sessions with the Fleetwood social prescribers:

- 10th March – coffee morning with the SP's
- 28th Sept – meeting with the whole SP Team
- 8TH Feb - workshop event looking at children's wellbeing with the children's SP
- We work closely with the SP's at the Market House studios delivering art sessions – 2 x 8 week groups

Torentum PCN

Digital Sessions for the community held in partnership with the PCN in 2022

Torrentum meetings/public events attended include:

- 23rd May – attended coffee afternoon with the SP's
- 6th September – meeting with the manager of the SP team and the wider team
- June – attended a GP practice meeting
- We support the Patient Participation Group at Thornton Medical practice
- Regular attendance at monthly coffee mornings held by the SP's

WIN PCN:

WIN meetings/public events attended include:

- 15th March meeting with the manager of the SP team and wider SP team
- 23rd March attended social prescribing event at Lockwood Surgery
- 30th June meeting with WIN SP team and Poulton library staff
- 13th September – coffee morning with the SP Team / public at Poulton Library
- 18th October – coffee morning with the SP Team / public at Poulton library
- 15th November – coffee morning with the SP Team / public at Poulton library

WREN PCN

WREN meetings/public events attended have included:

- 7th June – coffee afternoon with the SP's / public
- 5th July – coffee afternoon with the SP's / public
- 3rd August - meeting with SP manager and team
- We work closely with the SP team delivering Fun Arts sessions every Monday at Knott End library

- We have attended the Front Room at Over Wyre Medical Centre on 3 occasions to run arts activities for local people to attend

Q2: What kind of grants does the council have or has applied for? How does the process work in searching for grants and the distribution of them?

Recent grant funding rounds have been held/facilitated using external funding streams. These include:

NHS funded Cost of Living Grants supporting VCFSE organisations supporting residents during the cost of living crisis. The Council hosted and administered this fund that has supported 13 local groups.

We delivered funding support for VCFSE organisations supporting community work during Covid.

We have recently supported Homes for Ukraine Community Grants using Government funding to support local organisations helping to support and integrate Ukrainian refugees.

We support the Walney Extension Community Fund Panel.

We have close links with Lancashire County Council and support / share any grant funding rounds they hold or host.

We regularly promote any opportunities we become aware of for funding etc and if we are contacted by groups we will work with them, when we are able, to support them to develop projects, for example the beach wheelchair project, Thornton Church etc. We have to be careful that we don't stretch the Active Lives and Communities Team too thinly as we are all very busy, but we certainly make groups aware of the support and opportunities there are available and offer help whenever we can.

Q3: What other community groups, such as faith groups, does the council work/engage with?

We work with a number of local faith groups and share information / opportunities whenever appropriate. Promotion of the identification of potential clients for the social prescribing teams is however something that is led by the social prescribing teams themselves.

Q4: Is there an existing list of all community groups/outreach groups/organisations that work with the borough?

We have our own master list of community groups, sports clubs, schools and faith groups that we review every year. This is just our list so we can communicate with key contacts and make them aware of opportunities, such as funding via newsletters, emails etc. We send regular updates to the groups on this list.

The upkeep of a directory of services as such is a larger task. When we had the Fylde and Wyre CCG we worked closely with them in populating an online Directory of Services called FYI. FYI is still in existence but it's probably fair to say it isn't maintained as it once was due to the current reorganisations going on in health services. Whilst there is some Wyre information on FYI currently much of the information is Blackpool focussed as Blackpool Council largely fund and maintain the directory. You can view the FYI directory at:

<https://www.fyidirectory.co.uk/directory?term=wyre>

DRAFT

Summary of evidence provided by Keith Potter, Social Prescribing Lead for the Volunteer Centre for Blackpool, Wyre and Fylde

Keith Potter, the Social Prescribing Team Leader from the Volunteer Centre for Blackpool, Wyre and Fylde attended the meeting to answer questions from the group on social prescribing and the relationship between link organisations and the council.

Four questions agreed by the group had been circulated in advance of the meeting:

1. **What is the work of the Volunteer Centre, in particular relating to social prescribing?**
2. **How is Wyre Council involved in this process and what is your experience of this involvement?**
3. **What other organisations do you work with, through the Council or through the organisation?**
4. **How could the Council's involvement and engagement with your work be improved?**

Mr Potter explained that the Volunteer Centre, in particular his social prescribing team, covered most parts of Blackpool and Fylde and particularly the Wyre Rural Extended Neighbourhood (WREN) primary care networks (PCNs) which included the areas of Garstang, Great Eccleston and Over Wyre. He explained that their contract with these PCNs had started in August 2020 and was set to end in June 2023, with upcoming meetings to review it.

He said that in relation to social prescribing, they worked mostly in Blackpool but highlighted a few projects in the borough of Wyre that they linked with.

Mr Potter explained that funding came from each PCN. Some funding also came via the Additional Roles Reimbursement Scheme (ARRS), however this meant that there were restrictions on how they could use that funding but this had allowed them to provide funding for additional roles in the social prescribing team including on health and wellbeing and mental health.

He continued that with social prescribing in general, there were two models of how this worked: one, which related to the work of the Volunteer Centre, was the work of the third sector in partnership with local PCNs, sometimes including working within those practices, including those in Fleetwood, Cleveleys and Thornton. The alternative model was the NHS model, which he explained would often experience issues due to being caught in other roles. With the third sector model, he said that with their background and resources, they would have more time, flexibility and connections to the community to support PCNs in social prescribing referrals.

The Volunteer Centre's referrals primarily were made from those within the PCNs, and Mr Potter told the group that they were currently promoting more self-referrals by engaging more with the community, and would hopefully alleviate some of the pressures on GP practices. Once a referral had been made, it would get allocated to a team member who would contact the patient and establish their goals and how to work towards these in a way that would empower people to meet these goals as much as they could by themselves. They would help them to work towards their

clinical goals by referrals to GPs, whilst the Volunteer Centre would focus on holistic needs. Mr Potter gave an example of an elderly resident he had recently worked with, who had an underlying health condition and other personal issues which had affected his physical and mental health. He told the group how he had worked with the gentleman and the referrals they had made for him to organisations within the community and how well these had worked for him.

Mr Potter explained that when looking at gaps in Blackpool and the WREN area, the rural areas had been identified as having gaps in service delivery. He explained that feedback often repeated the points that there were transport issues in the rural areas and that there were limited activities available for residents. He said that his organisation also found it difficult to find services to link patients to, and would want to know if there were more options to refer residents to. Mr Potter did say that he had worked with the council before and had been in contact with the Leisure, Healthy Lifestyles and Communities Manager.

The group raised concerns over the overlap of responsibilities, as well as the need for guidance in understanding the issues of social prescribing and how they could best make a positive impact. They also asked questions relating to specific causes of loneliness in the older population of Wyre, the use of faith groups and whether councillors could be more involved in engaging residents in the promotion of social prescribing services.

The Chair asked Mr Potter how the council's involvement and engagement with the Volunteer Centre could be improved. He responded that despite previous contact, they had not sat down properly with council staff responsible for this service and would appreciate frequent meetings with them to know what activities were happening in the area. Mr Potter said that in order to fill the gaps in the WREN areas, they would want to build up partnerships and work closely with the council.

The group raised the point that there was a multi-agency partnership that met with the council, and whether there may be a seat for organisations such as the Volunteer Centre at the table. They suggested that the task group could, as a recommendation, lobby this group and raise awareness for the need to include organisations such as the Volunteer Centre.

Mr Potter summarised that the main issue for organisations such as his was funding; there was more work within the communities he wished his team could do, but had other priorities and deliveries to manage. He gave an example of a patient who later became a volunteer with them which could help with resourcing issues. He also told the group that there was a new national initiative called Enhanced Health Checks which would contact residents and ask them to attend their GP practices for a general health check which could be a way of addressing the issue of residents who were being missed.

Summary of evidence provided by Dr Mark Spencer, Clinical Director of Fleetwood PCN

Dr Mark Spencer, Clinical Director of Fleetwood PCN and General Practitioner at Mount View Practice, attended the meeting to answer questions from the group on social prescribing from a clinical perspective following requests at the last meeting.

Four questions agreed by the group had been circulated in advance of the meeting:

- 1. What is the work of the Fleetwood PCN, in particular relating to social prescribing?**
- 2. How is Wyre Council involved in this process and what is your experience of this involvement?**
- 3. What other organisations do you work with, through the Council or through the organisation?**
- 4. How could the Council's involvement and engagement with your work be improved?**

Dr Spencer began by explaining to the group the history behind Primary Care Networks (PCNs). He informed the group that they were a part of the new reorganisation of the NHS since 2019, and were meant to cover certain geographical areas, with approximately 30-40,000 residents within them. Within the PCNs, the GP practices were to agree to work together to address the health issues of those specific communities, which would allow for flexibility for their individual community needs.

As he worked in Fleetwood, he gave examples of the individual needs in this area to the group; he said that the health outcomes of the town were significantly worse than the England average, with life expectancy around 8-9 years below the average with the most disadvantaged ward of Pharos being 10 years below the average. The main long-term health conditions of the town included: issues relating to mental health; addiction; obesity; diseases relating to smoking; heart disease.

He explained that the objective of the PCNs, the NHS and the Council were to help residents manage their illnesses, both acute and long-term; however, the NHS was not able to invest both time and resources into improving residents' overall health and wellbeing and specifically looking at preventative care. He said that supporting residents to stay healthy was an important aspect of social prescribing, as well as looking for alternatives to traditional treatment for certain conditions – such as encouraging residents to take up a social activity – so that they could avoid residents being prescribed unnecessary medications.

Dr Spencer explained to the group that the term “social prescribing” was a similar concept to prescribing medication, in that prescribing a social activity would act as an

adjunct to traditional treatment. One of the biggest causes of illness was loneliness and isolation – it affected both mental and physical health, and the impact of prescribing a social activity showed an improvement in residents' self-confidence and gave people self-motivation to look after themselves and take control of their lives. This would lead to better physical health and less strain on the NHS.

He said that PCNs had been supported by the NHS for four years by that point, and were receiving funding to employ link workers, who would work closely with residents to 'link' them with social activities in their area. Those working in Fleetwood had been doing something like this for the last 10 years, with Healthier Fleetwood – a community organisation run by residents volunteering – for the last 8 years. He showed the group a promotional video, explaining some of the activities run by Healthier Fleetwood in the area and their impact on residents. He said that there were 68 different activities being run in the community, including those for children and families.

The Chair asked Dr Spencer why PCNs were not attached to constituency boundaries. He responded that the size of PCNs was important; the staffing levels needed meant that the size could not be too big, and 30-40,000 residents in one was the standard size. There were 4 within Wyre: Fleetwood; WIN (Wyre Integrated Network); WREN (Wyre Rural Extended Neighbourhood); and Torentum.

He responded to the second question from the group, stating that Wyre Council had been very supportive going back a decade; some of the activities run by Healthier Fleetwood were funded and run by the council and they also helped to promote awareness of other activities in the area. He said the council worked with all of the PCNs, and stressed the good work of Mark Broadhurst and his team in Fleetwood. The offer from the council was already extensive, he responded.

The Chair asked whether the council's involvement could be improved. Dr Spencer said that things could always be improved, but highlighted the positive impact of the council's regeneration programme. He mentioned the significant community work of Mark Broadhurst and Sara Ordonez, the UKSPF Programme Manager, in the production of the regeneration programme. He hoped that more external funding might be sought.

He stressed to the group that his experience in Fleetwood highlighted the different needs of each community in Wyre, as the health outcomes were worst there and so had greater needs.

The group asked Dr Spencer whether there was a specific direction for them to recommend the council take, and his plans for the future of Fleetwood. He told the group that the partnership between the PCNs, the NHS and the council was very important, with Fleetwood benefitting from this close relationship through Mark Broadhurst. The council had just started hosting meetings for all PCNs, and supporting the rest of the borough should be key. For Fleetwood, they wanted to keep focusing on children, families and the growing obesity problem with life expectancy in the area still dropping. Despite advances in medications, there was still a need to do something in parallel to help support the community.

Consultation with GPs in Wyre

The group had put together a handful of questions which they would like to put to GP practices in the borough to help them with their recommendations to Cabinet on how the council can improve its services and working relationships with GPs.

- 1. Does your practice link to and work with (possibly via your primary care network team) with Wyre council? Y/N**
 - a. If no, why not?
 - b. If yes, how would you define the working relationship between your GP practice and Wyre Council?
- 2. Do you think Wyre council works well with GP practices on social prescribing matters?**
- 3. What more could the council do to work better together to improve the health and wellbeing of residents/social prescribing matters?**
- 4. Would you be willing to have an update at one of your practice meetings by an officer from Wyre Council?**
- 5. Who is the best person for Wyre Council to liaise with in the future? What are their contact details?**

Only one GP practice in the borough responded to the consultation. The answers are copied below.

1. Yes. We have had a very good relationship with Wyre Borough from the start, with teams meetings with Carol Southern, Mark Broadhurst. We as social prescribers get immense support from you all.
2. Absolutely. You are always open to suggestion, and definitely take our views into account, along with the other social prescribing teams. You are always keen to get our feedback about what people in this area want. Also helping us out with problematic patients.
3. You are already looking into the possibility of setting up a befriending service, which is a huge problem for us, as we are no longer able to refer in to Lancashire Volunteer Partnership, and struggle to find anywhere else for our lonely, housebound patients. Something like the old GP referral scheme would be advantageous, as we can only refer to Active Blackpool.
4. I am sure those on the meetings wouldn't object.
5. As far as we are concerned, our manager Lisa Banks, for our Torentum PCN. Lisa.banks12@nhs.net

Torentum PCN, Cleveleys Group Practice

The group discussed the lack of responses at their third meeting and questioned how best to improve communications with GPs.

Supporting documents

Elected members were presented with a number of additional documents that supported them in their work.

The documents are hyperlinked below. If you require any assistance with accessing these documents please email: democratic.services@wyre.gov.uk

- Document 1 – [Leisure, healthy Lifestyles and Communities Team update](#)
- Document 2 – [Social Prescribing Link Workers' Report, May 2022 – July 2022](#)
- Document 3 – [Written response from officers](#)
- Document 4 – [GP Consultation response](#)
- Document 5 – [Full minutes pack of the Promotion of Self-Care and Social Prescribing in Wyre Task Group](#)

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Conclusions and recommendations

The group recognises that the council already provides many key services in relation to the promotion of self-care and works closely with social prescribers in the borough. They praise the work of the Healthy Lifestyles and Community Engagement team and pass on the positive feedback that they also received from their expert witnesses.

The group also acknowledge that social prescribing is still a new phenomenon, and that it will take time for the joint operations between local organisations, the council and health services to be fully operational to the best of their ability. They also recognise that this is not a statutory council function.

However, the group know from interactions with their residents how important the physical and mental health and wellbeing is of residents, particularly those who are vulnerable and ageing. In a post-pandemic world, with growing strains to health services, it is vital that district/borough councils and local organisations step in where possible to help alleviate this pressure and take care of vulnerable groups in ways which benefit them the most.

The task group concludes that the following recommendations be made to the Cabinet:

Recommendation One

The council continues to promote its ongoing work with its primary care networks, local GP practices and other link/community organisations; that the council supports these groups by continuing to advertise its services via different methods.

The group acknowledges the work the Healthy Lifestyles and Community Engagement team already undertakes in relation to the promotion of self-care and social prescribing within the borough.

The group heard from representatives of the council's PCNs/link organisations and wants to ensure that all relevant organisations are connected to the council and are aware of what services the council provides and who the council's named contact is. This is in order to ensure that communication between the council, local social prescribing teams and clinical groups continues to develop closer working relationships with these organisations.

Recommendation Two

The Council should ensure that its health and wellbeing services and offers are well promoted on its website and social media. The Council's services and offers should also be specifically promoted to local NHS social prescribing teams. If and when an opportunity to refresh a local directory of services presents itself it is recommended that the Council supports this work.

The group recognises that social prescribing is still a relatively new phenomenon and that it is not a statutory district council function. Social prescribing is a part of the NHS Long Term Plan and a relatively new introduction into primary care services. However, considering that social prescribing is essentially based on linkages to non-medical community-based activities, district councils ought to have a much larger part to play, particularly in an area like Wyre which covers a large area including more rural, hard to reach areas. A more collaborative approach, sharing information and joining up services, would help to more effectively target residents who were in need of these services. In particular more comprehensive and readily accessible information on the services available within the borough would be useful, potentially via a new refreshed Directory of Services. Until such time as a refreshed Directory of Services is commissioned (by health/ social care or other place based partners) the Council should ensure its own services are effectively promoted via its own website and social media. Our health and wellbeing services and offers should also be specifically promoted to local NHS social prescribing teams.

Comments received from link organisations and local GP practices echo needs from residents to know what type of groups and activities are being offered by the council and in the borough. This is particularly important post-pandemic for vulnerable and elderly residents. Comments from the expert witnesses interviewed by the group highlighted the need to improve communications within the rural areas, as some organisations had trouble working in areas such as the Over Wyre area. Dr Mark Spencer emphasised the particular need for social prescribing interventions in Fleetwood due to its high health inequalities.

Recommendation Three

The work of the council in relation to social prescribing be monitored by the Overview and Scrutiny Committee and be made a strategic priority for the next intake of councillors.

Social prescribing is still a relatively new concept, with PCNs only established in 2019; therefore the work of these teams, the NHS and District Councils is still developing to understand the needs of residents and what part councils have to play.

Post-pandemic, the physical and mental wellbeing of residents ought to be prioritised by councils and to ensure that particularly those in vulnerable groups are taken care

of, but are also empowered and encouraged to take care of themselves so they can stay well in their communities and that NHS resources are protected.

As part of its work programme priorities, the O&S Committee is asked to include social prescribing when considering review topics for task groups, using the recommendations of this task group as a foundation to go into greater detail about social prescribing and self-care. They also proposed that during the process of reviewing the council's Business Plan, the O&S Committee should emphasise the relevance of social prescribing. This would assist the council in achieve its corporate objective to empower healthier and more resilient communities.

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Councillors' attendances

There were four meetings of the Promotion of Self-Care and Social Prescribing in Wyre Task Group. It should be noted that many of the councillors on this task group were not re-elected in May 2023.

Name of Councillor	Meetings attended (maximum)
Councillor Lady Dulcie Atkins	3
Councillor Peter Cartridge	3
Councillor John Ibison	3
Councillor Phil Orme	3
Councillor Richard Rendell	4
Councillor Holly Swales	1

List of appendices

Appendix A – The Promotion of Self-Care and Social Prescribing in Wyre Task Group – draft scoping document

References

Shaping healthy places: exploring the district council role in health, 2019

<https://www.local.gov.uk/publications/shaping-healthy-places-exploring-district-council-role-health>

Social Prescribing, NHS England

<https://www.england.nhs.uk/personalisedcare/social-prescribing/#:~:text=What%20is%20social%20prescribing%3F,affect%20their%20health%20and%20wellbeing.>



The Promotion of Self-Care and Social Prescribing in Wyre

Task Group - Scoping Document

<p>Review Topic</p>	<p>To understand the contribution of District Councils in supporting health and healthy communities.</p> <p>In particular to investigate how the council contributes to the promotion of self-care and social prescribing in Wyre.</p> <p>Self-care describes a conscious act a person takes in order to promote their own physical, mental and emotional health.</p> <p>Social prescribing is a way for local agencies to refer people to a link worker. Link workers give people time, focusing on ‘what matters to me’ and taking an holistic approach to people’s health and wellbeing. They connect people to community groups and statutory services for practical and emotional support.</p>
<p>Chair</p>	<p>Councillor Richard Rendell</p>
<p>Group Membership</p>	<p>Councillor Lady Dulcie Atkins Councillor Peter Cartridge Councillor John Ibison Councillor Phil Orme Councillor Richard Rendell</p>

	Councillor Holly Swales
Officer Support	Daphne Courtenage, Democratic Services Marianne Unwin, Democratic Services
Purpose of the Review	<p>District Councils are well connected and collaborative and can link up local service provision; they work in partnership with social care services, the NHS, local voluntary and charity sector groups, businesses and other agencies such as the police to support public health. In short, district councils make a very important contribution to weaving the social fabric of their areas and seeking to create and sustain healthy places for people to be born, grow, live, work and age well.</p> <p>With this in mind, the review aims to identify areas of improvement to promote and facilitate self-care to residents, this will ensure that people stay well in their community and assist with reducing time spent in primary care settings such as GPs for non-clinical issues. In addition, the review aims to identify how the council can support the wellbeing of residents through social prescribing.</p>
Essential Criteria (at least one must be marked)	<p><input checked="" type="checkbox"/> A council priority (as set out in the Business Plan)</p> <p><input checked="" type="checkbox"/> A matter of significant, demonstrable public concern, as raised through ward councillors, local media etc.</p>
Role of Overview and Scrutiny in this Review (mark all that apply)	<p><input type="checkbox"/> Holding Executive to account – Key Decision</p> <p><input checked="" type="checkbox"/> Holding Executive to account – performance based</p> <p><input checked="" type="checkbox"/> Community champion</p>

	<input checked="" type="checkbox"/> External partnership <input type="checkbox"/> Contribution to policy development <input type="checkbox"/> Policy review <input checked="" type="checkbox"/> Statutory duties / compliance with codes of practice
Aims of Review / Terms of Reference	<ul style="list-style-type: none"> • Understand what the council offers regarding health and wellbeing. • Understanding the council’s involvement and engagement with local Social Prescribing Networks • Investigation of the value for money and outcomes of the current offer. • To strengthen links, as a District Council, with the new Integrated Care Board and Integrated Care Partnerships. • Identify and recommend opportunities for improvement. <p>Suggested key areas of focus:</p> <p>Independence</p> <p>Have an understanding of the different types of support the council provides to ensure residents can live safely and comfortably in their own homes, including home adaptations and handyperson services, affordable warmth and energy efficiency and how these services help residents to have more control over their health and wellbeing. Understand the new pilot project (Health and Housing Coordination) operating from Care and Repair into local hospitals / social care services.</p> <p>Physical activity and mental health</p> <p>Have an understanding of the leisure and green spaces and health programmes the council organise or contributes to.</p>

	<p>Community outreach and advice services</p> <p>Have an understanding of how the council works with organisations, specifically regarding the contribution to social prescribing and what the referral process looks like.</p>
<p>What specific value can Scrutiny add to this work area?</p>	<p>District councils are not formally responsible for public health as detailed in the Health and Social Care Act 2012, but they still have a huge role in it. They are providers of key services, which have a direct impact on the social determinants of health, such as housing, planning, leisure, recreation and environmental health that directly affect the health of the population. District councils are the closest level of local government to their communities.</p> <p>The review will identify areas of strategic focus to assist the council to achieve its corporate objective (as set out in the Business Plan). The council has the ambition to empower healthier communities, which involves collaborating with residents and local stakeholders to support and maximise opportunities for improving health and wellbeing across the community. This review should assist with how this could be explored and identify additional opportunities to achieve this ambition.</p>
<p>Methodology</p>	<ul style="list-style-type: none"> • Interview expert witnesses • Comparative research • Site visits • Consultations • Written submissions
<p>Limits of Review</p>	<p>The review should be limited to investigating the services Wyre Council provides and/or its work with organisations regarding health and wellbeing.</p> <p>The review will exclude looking at matters relating to planning and housing stock.</p>
<p>Potential Expert Witnesses</p>	<ul style="list-style-type: none"> • Leisure, Health and Community Engagement Portfolio Holder • Corporate Director Communities

	<ul style="list-style-type: none"> • Head of Housing and Community Services • Leisure, Healthy Lifestyles and Communities Manager • Lancashire and South Cumbria Integrated Care Board representative • Wyre Primary Care Network Lead(s) • Local Social Prescribing Network leads
Documents to be considered	<ul style="list-style-type: none"> • Wyre Council's Business Plan • Shaping Health Places: Exploring the District Council Role in Health – LGA 2019 • The District Council Contribution to Public Health – Kings Fund • Just What the Doctor Ordered: Social Prescribing a Guide for Local Authorities – LGA 2018 • Wyre Council Website – wellbeing activities, sport and fitness opportunities, care and repair, disabled facilities grants, housing options and homelessness, affordable warmth and home energy insulation, environmental health information including pest control and pollution. • State of Wyre Report 2021 • Life in Wyre Survey 2018
Risks	<p>The topic may become too broad.</p> <p>Unrealistic recommendations.</p>
Level of Publicity	Low.
Indicators of a Successful Review	<p>A clear recommendation to Cabinet influencing future decisions regarding the provision of health and wellbeing services.</p> <p>In addition, the review will investigate:</p> <ul style="list-style-type: none"> • That the Council continues to purposefully engage in the promotion of health and wellbeing. • That the council does all it reasonably can to ensure residents stay independent and well in their communities to help reduce the numbers of people

	<p>presenting at health care settings for non-clinical matters.</p> <ul style="list-style-type: none"> • That the council has a collaborative and harmonising approach that results in co-ordinated and preventative action.
Approximate Timeframe	2 – 3 months
Projected Start Date	January 2023

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Report of:	Meeting	Date
Councillor Simon Bridge, Street Scene, Parks and Open Spaces Portfolio Holder and Mark Billington, Corporate Director Environment	Overview and Scrutiny Committee	4 September 2023

To review the implementation of the District Enforcement Task Group recommendations

1. Purpose of report

1.1 To review the implementation of the District Enforcement Task Group recommendations as agreed by the Cabinet and report back to the Overview and Scrutiny Committee on progress to date.

2. Corporate priorities

2.1 A cleaner, greener, and more sustainable environment.

3. Recommendations

3.1 That Members of the Overview and Scrutiny Committee note the contents of this report and the existing measures to maximise opportunities to interact, inform and educate all Wyre residents and visitors, including young people, on the harmful impact of littering and irresponsible dog ownership.

4. Background

4.1 A task group was commissioned by the Overview and Scrutiny Committee at their meeting held on Monday 22 July 2019, to review the environmental enforcement pilot scheme with District Enforcement.

4.2 Following the review carried out over seven meetings between October 2019 and December 2021, Councillor Tom Ingham, Chairman of the Task Group, reported the recommendations to the Overview and Scrutiny

Committee at their meeting held on Monday 17 January 2022, which were as follows:

- I. That the current agreement with District Enforcement is extended for a further two years, for example from March 2022 to March 2024, with the intention for an additional Overview and Scrutiny review of the service within this two-year period.
- II. That there is the provision for District Enforcement to issue an official warning system, in addition to fines, for the following offences:- Failing to have the means to pick-up dog fouling - Dogs entering an exclusion zone - Dogs not on leads in Public Places To facilitate this, the group recommends that an update to the IT system be implemented to allow warnings to be lodged electronically.
- III. That Wyre should strongly consider taking action against under 18-year-olds and that officers could explore the options for penalties. However, the task group would recommend looking at options such as letters sent to parents and/or verbal, unofficial warnings.
- IV. That the council continue to support and endorse their current programme for educating young people of the borough on the harmful impact of littering.
- V. That Wyre Council's communications team should send out more messages to residents regarding the reporting of dog fouling incidents.

4.3 The recommendations of the District Enforcement Pilot Task Group were subsequently reported to the Cabinet at their meeting held on 23 March 2022. Speaking on behalf of Cabinet, Councillor Bridge confirmed that, in respect of Recommendation I, the suggested extension of the current agreement with District Enforcement had already been approved and implemented*.

4.4 In response to Recommendation II, Councillor Bridge asserted that all offences should be dealt with consistently and without any additional provision to issue warnings for certain offences.

4.5 With regard to Recommendation III, he said that Cabinet considered that the suggested enforcement action against under 18-year-olds would be disproportionate and could compromise officers.

4.6 Cabinet agreed that:

- the current programme for educating the young people of the borough on the harmful impact of littering be supported and endorsed (Recommendation IV) and that one of the advantages of having

District Enforcement was that it enabled the council to go into schools to do this.

- it was a priority of the council's new Communications Plan to continue to interact, inform and educate the residents of Wyre (Recommendation V).

4.7 *District Enforcement gave notice that they wished to end the enforcement arrangements on 31 March 2023, providing an opportunity for the council to test the market for alternative service provision. At the meeting of the Cabinet held on 22 March 2023, Members approved a two-year environmental enforcement agreement with Waste Investigations Support & Enforcement Ltd ('WISE'), on a nil cost basis, with no financial risk to the council.

5. Key issues and proposals

5.1 Measures to educate the young people of the borough on the harmful impact of littering:

5.1.1 Waste Recycling and Environmental Enforcement Team

A key purpose of this team is to manage and promote the Council's cleaner greener priorities to support long term behaviour change, which includes tackling issues such as litter and dog fouling. Officers deliver recycling and littering talks to schools and community groups and engagement with the community to support activities proven to reduce waste and littering, while creating a healthier, more attractive environment.

5.1.2 In the past 12 months, support has been provided to scout groups in Fleetwood, Great Eccleston, Poulton and Preesall, and to schools across the borough, to conduct local litter picks. Proactive engagement has taken place with older children frequenting sweet shops near schools to encourage the responsible disposal of sweet wrappers and pop cans.

5.1.3 The EEOs liaise with local schools where issues of litter/dog fouling have been highlighted, engaging with parents at school drop off/pick up, conducting proactive patrols and erecting appropriate signage such as the 'we are watching you' eye signage – this approach has proved very successful in recent engagement with schools in Poulton and Hambleton, with a reduction seen in litter and dog fouling in the vicinity of both schools.

5.1.4 Activity Development Officer

The Activity Development Officer funded through the Heritage Lottery Grant for the restoration of The Mount co-ordinates litter picking on site; this was extended to include Memorial Park during Love Parks Week.

The aim of the litter picks is to foster a spirit of community pride in local green space and reduce the likelihood for littering to occur. A program of environmental education events is scheduled over the school holidays, in conjunction with the climate change team, where children will participate in different activities and be asked to make a pledge on what steps they can take to protect their local environment.

5.1.5 Coast and Countryside Team

The Coast and Countryside Team engage with young people, schools, and adult community groups around litter issues through coordinated beach cleans at Rossall Point Tower, Cleveleys Beach Care, Rossall Beach Community Beach Clean, Knott End Beach Clean Up, Fleetwood Beach Care, and Harbour Village Clean Up. These established events are well supported. Local schools and visiting employee groups regularly take part in the Rossall Point Tower and Rossall Beach clean ups which are often combined with a tour of Rossall Point Tower where they learn about the importance of keeping beaches free from pollution and litter (especially plastics) and the impacts of contaminants routinely disposed of down sinks and toilets; coastal safety and the protection of local wildlife is also promoted at these events.

5.1.6 Waste Investigations Support & Enforcement Ltd ('WISE')

Our current Environmental Enforcement Contractor, WISE, employs a dedicated Social Value Manager to work with local schools and community groups, promoting litter picks and community engagement initiatives. Although the first few months of the new contract has focussed on mobilisation and training of the new team to enforce against the existing litter and dog control measures across the borough, plans are being developed to deliver a program of environmental education initiatives and presentations once the schools return in September.

5.1.7 The proposal is to deliver environmental awareness sessions (two per month across Wyre schools), highlighting the environmental impact of littering and dog fouling on the local area and demonstrating how students can make positive contributions for the benefit of their society. A poster competition will be run across participating schools, giving children the opportunity to design an anti-litter or dog fouling poster. The communications team would then promote the winning design to promote responsible waste disposal. WISE will also sponsor prizes for the winning posters. This will complement the work of the Waste Recycling and Environmental Enforcement Team and release some council resource to focus on other priorities.

5.2 Measures to maximise the Communications Plan to continue to interact, inform and educate the residents of Wyre:

5.2.1 Overview

Wyre's Waste, Recycling and Environmental Protection communication campaigns work towards the Corporate Objective of 'a cleaner, greener and more sustainable environment.' The main aims are to engage, inform and educate residents on responsible dog ownership, promote responsible household waste management, drive increased rates of recycling and inspire pride in the local area by encouraging people to respect the environment and the world around them - all helping to reduce instances of environmental crimes and dog offences.

5.2.2 Channels

The Communications team utilise many different channels to maximise the reach of all communications with Wyre residents. Effective channels include:

- PR
- Social Media
- Website
- Outdoor Media
- eNews
- Print
- Advertising.

5.2.3 Audiences and Evaluation

Digital and social media remain some of the most agile and effective channels offering instant communication with residents, the ability to target particular areas and audiences across the borough and the opportunity to inspire conversation and drive engagement.

5.2.4 Wyre boasts over 3,000 dedicated eNews subscribers who receive monthly updates across all communications and over 47,000 followers on social media across Facebook, Instagram, Twitter, LinkedIn and NextDoor; the team are able to amplify that reach by following local Facebook chat groups such as Fleetwood Chat, Poulton Chat, Your Garstang, Thornton-Cleveleys Chat, Dog-Friendly Wyre among others.

5.2.5 Since March 2022, the team have driven significant growth, engagement, and interactions on social media, with some of the environmental messaging among Wyre's top performing posts on Facebook:

- **Facebook Reach** 1 March 2023 - 10 August 2023 vs 1 Sept 2020 - 28 Feb 2022 = 519,669, a 123% increase in reach.

- **Facebook Followers** 1 March 2023 - 10 August 2023 vs 1 Sept 2020 - 28 Feb 2022 = 1,164, a 196% increase in number of new followers.

5.2.6 Objectives

Environmental campaigns work to directly target offenders and also encourage residents to take action; the key objectives are:

- Remind offenders they are being watched and judged and will be fined.
- Remind residents to report any dog fouling, fly-tipping, littering etc.
- Alleviate residents' misunderstanding of powers to enforce, remind them of the general restrictions on environmental crimes, general offences and the dog control orders and the resulting FPNs incurred if these are ignored.
- Alter the misconception that Wyre suffers from a disproportionately high level of dog fouling (thereby increasing its perceived acceptability) by publicising successful enforcement action to highlight the proactive approach being taken and consequences of being caught.
- Encourage residents and visitors to enjoy our great outdoors take responsibility for themselves, their litter, and their dogs and to remind residents and visitors to be appreciative and respectful of the remarkable great outdoors across Wyre
- Utilise all channels to maximise the reach and awareness among residents and visitors, of our dog restrictions and other general littering offences.

5.2.7 Key Projects/Campaigns

Campaigns are designed to engage, inform, and educate Wyre residents, ultimately helping to reduce the level of environmental crimes and dog offences. Examples of social media messaging relating to these campaigns and an overview of reach and engagement from the public are included within the appendix of this report.

5.2.8 Responsible Dog Ownership

All Environmental communications are designed to complement and reinforce each other where appropriate. However the key campaigns relating to responsible dog ownership are the Seasonal Dog Ban and Dog Waste campaigns. Any messages on the Seasonal Dog Ban include a strong dog waste message within the copy of the post or as part of the graphic design. They include PR, Social Media, Website, Outdoor Media, eNews, Print and Advertising.

5.2.9 Dog Waste Key Messages

- We're watching you... And so is everyone else. Restrictions and Public Space Protection orders are in place to keep Wyre clean, green and beautiful. Pick up after your dog, any bin will do.
- FINED! Our officers have the power to enforce, and you have the legal responsibility to comply!
- Restrictions and Public Space Protection orders are in place to keep Wyre clean, green and beautiful. You can incur a FNP of £100 if you disregard these!
- Walk your dog away from a fine! You can incur an FPN of £100 if you disregard our dog control orders!
- Dog fouling is disgusting and dangerous. 9 out of 10 dog owners pick up after their dog – are you one of the ones who doesn't?
- Dog fouling is disgusting and dangerous. Only 1 in 10 dog owners choose to foul our beautiful borough, DO NOT be one of them!
- Don't disrespect our great outdoors! Restrictions and Public Space Protection orders are in place to keep Wyre clean, green and beautiful. You can incur a FNP of £100 if you disregard these!

5.2.10 Future plans for 2023/24

Different options will be explored, with dog waste messages as a common theme running through other environmental campaigns.

The team are exploring more intuitive techniques to drive the key messages through for the last quarter of 2023 and into 2024. This will include video content in a point of view (POV) format of regular dog walks owners take in our towns, such as the daily school run, highlighting the scale of the issue to offenders to evoke a strong response.

Residents will be encouraged to post their own 'good girl' and 'good boy' dog messages, highlighting local examples of responsible dog owners, and framing the subject in a more engaging way.

6. Alternative options considered and rejected

6.1 N/A for the purposes of this report

Financial, Legal and Climate Change implications	
Finance	There are no direct financial implications arising out of this report.
Legal	There are no direct legal implications arising out of this report.
Climate Change	There are no direct climate change implications arising out of this report.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
health and safety	x

risks/implications	✓ / x
asset management	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Kathy Winstanley	01253 887376	Kathy.winstanley@wyre.gov.uk	10 August 2023

List of background papers:		
name of document	date	where available for inspection
N/A		

List of appendices

Appendix A - examples of litter and dog fouling signage used by the EEOs to warn offenders


Appendix B - Coast and Countryside beach clean flyer

Appendix C - example of WISE presentation to be adapted for Wyre schools

Appendix D - WISE litter picking poster competition flyer

Appendix E - examples of recent social media posts

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**DOG WALKERS
BEWARE**

IF YOU ALLOW YOUR DOG TO FOUL
YOU COULD BE GIVEN AN ON THE
SPOT FIXED PENALTY NOTICE OF £75

**CLEAN UP
AFTER YOUR DOG!**

**THIS AREA
IS BEING
WATCHED!**

wyre
council

wyre.gov.uk/dogs 



**LITTER LOUYS
BEWARE**

You could pick up an on the spot
£75 Fixed Penalty Notice if you fail
to pick up after yourself or throw
waste out of your car window.

**USE A BIN
OR TAKE
IT HOME!**

wyre
council

wyre.gov.uk/streetcleaning 



**Dogs must be kept on
a lead at all times**

Failure to comply will result in
a Fixed Penalty Notice or court

YOUR DOG - YOUR RESPONSIBILITY
For more information visit wyre.gov.uk/fpn

wyre
council



**Always carry bags and
pick up after your dog**

Failure to comply will result in
a Fixed Penalty Notice or court

YOUR DOG - YOUR RESPONSIBILITY
For more information visit wyre.gov.uk/fpn

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council

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Beach & Estuary Cleans – August 2023



Come along to any of our regular beach and estuary cleans to improve our coastal environment and tackle a global problem.

Rossall Point Tower, Fleetwood

Meet every Thursday, 10:30am – noon

Weekly Beach Clean based from Rossall Point Tower

Further details contact countrysideservice@wyre.gov.uk

rossall point

Cleveleys Beach Care

Sunday 6 & 20 August, 10:30am – 11:30am

Start from Sea Swallow Statue (top of Victoria Road, Cleveleys)

Come and join Cleveleys Beach Care to help make a difference.

Further details contact countrysideservice@wyre.gov.uk

cleveleys

Rossall Beach Community Beach Clean

Monday 7 August, 9:30am – 10:30am

Rossall Beach Promenade, Cleveleys (near the flagpole) FY5 1LP

Ample parking, dress for the weather and bring suitable footwear for a pebble and shingle beach. Tel:

07813 962864 rossallbeach.org.uk/

rossall beach

Knott End Beach Clean Up

Tuesday 8 August, 10:15 am – 12 noon

Meet at Knott End car park (behind Coastguard Station)

Check wyrivertrust.org for details and date changes

knott end

Fleetwood Beach Care

Saturday 26 August, 10.30 – 12 noon

Marine Beach Café near Central car park, off Promenade Road

Further details contact countrysideservice@wyre.gov.uk

fleetwood

Harbour Village Clean Up

Wednesday 30 August, 10am – 11:30am

Meet at the Children`s play are at the top of Windward Avenue (Harbour Village, Fleetwood)

Further details contact countrysideservice@wyre.gov.uk

harbour village

For all beach cleans please wear suitable outdoor footwear and outdoor clothing.
No experience needed. Bring your own work gloves. All other equipment will be supplied.

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WHAT IS THE ENVIRONMENT?



The environment is everything around us.
Our whole planet Earth.
It includes natural things such as
water, soil, air, animals, and plants.



WHY IS IT IMPORTANT TO LOOK AFTER OUR ENVIRONMENT?



The Earth gives us everything we need to
survive.
It gives us oxygen, water, and food.
For plants and animals to survive, they
need a healthy environment too.



WHY IS THE ENVIRONMENT BECOMING UNHEALTHY?



In the atmosphere, there is a gas called
Carbon Dioxide also known as **CO₂**
This is making our planet warmer.
Our plants and animals are struggling to
adapt to the rising climate.



WISE
Waste & Environmental
Eco Green



We rely on plants and crops for a lot of our food.
Without food, humans will struggle to survive.
Climate change is really worrying for everyone.



WISE
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Eco Green

WHERE DOES CO2 COME FROM?



WISE
Waste & Environmental
Eco Green

CO2 comes from lots of different things




WISE
Waste & Environmental
Eco Green

CO2 also comes from




WISE
Waste & Environmental
Eco Green




WISE
Waste & Environmental
Eco Green



When we throw away plastic, it doesn't disappear.
It stays on the planet for at least 450 years, emitting harmful gases into the atmosphere.





Sometimes, people don't put their plastic rubbish into the bin.

This can be really bad for the environment and harmful to animals and plants.



WHAT CAN WE DO TO LOOK AFTER OUR ENVIRONMENT?



We can all help look after our environment by:

- Putting our rubbish in the bin
- Walking to school
- Reusing things we already have
- Recycling things we don't need



TASK:

Design artwork for an eco-station to encourage people in your local community to pick up their litter



Your design will be entered into a competition where you will have the chance to win an eco-station for your school featuring your winning design.



Purpose

The purpose of this campaign is to work with schools in the Birmingham City Council (BCC) borough to encourage children to design an anti-litter or dog fouling poster and enter it into our competition. The winning design would then be featured on a station within the BCC borough to promote proper waste disposal and caring for local environment.

The overall aim of the competition is to raise engagement and awareness within local schools surrounding the issues of littering, dog fouling, and caring for the local community environment. Throughout the campaign we expect aforementioned issues to reduce in the community.

According to GVI (2022), **“schools are one of the best places for cultivating environmental awareness early on. The earlier individuals learn about the environment, the sooner they’ll be able to contribute to safeguarding it”.**

Inclusion of schools – how, why, what?

How?

We will promote the campaign throughout all primary schools and SEN schools within the BCC borough. I recommend targeting the campaign to Key Stage 2 children (aged 7-11). To promote equality and inclusivity, this competition will be open to all abilities, including children with additional needs.

To engage the participation of schools, we will emphasise the importance of schools being a part of the community.

To achieve this, we will compile several e-shots and social media posts targeting schools, teachers, and key stakeholders within the Local Educational Authority (LEA).

Key words to target schools: inclusion, attainment, community, empowerment

Why?

A relationship between schools and communities is a vital one, especially schools within disadvantaged communities. Working in partnership has shown to raise educational attainment and help bridge the achievement gap between lower socio-economic areas and more well-off areas.

One important role of a school which is often overlooked is the responsibility they have to shape and develop their students to become contributing members of their local community and beyond.

What?

It is paramount that throughout the competition we ensure no child is at a disadvantage, especially children with SEN needs.

Including children with SEN needs is vital for their own holistic development. Research has shown that including children with SEN needs benefits their **"academic achievement and social skill development"** (Wang, 2009).

To do this, we will ensure all competition materials are accessible and are in a format which suits the individual needs of the child. This is something which can be stated throughout the initial communications with schools and emphasise the importance of all children feeling included and empowered.

The Benefits

Schools

The schools will benefit in various ways due to our competition. The winner of the competition will have the opportunity for their design to be featured on a station located near the school. This will impact the school and it will help reduce litter and encourage children to look after their environment. Not to mention, the winning design will also feature in local press/media, which will in turn promote the school and show the community the work that they are participating in.

Some aspects of the competition will link to National Curriculum (NC):

Art

"A high-quality art and design education should engage, inspire and challenge pupils, equipping them with the knowledge and skills to experiment, invent and create their own works of art, craft and design."

National Curriculum aims relevant to art include:

- Produce creative work, exploring their ideas and recording their experiences
- Become proficient in drawing, painting, sculpture and other art, craft and design techniques

Science

Links to **"Living Things and Their Habitat"**

National Curriculum aims relevant to science include:

- Recognise that environments can change and that this can sometimes pose dangers to living things

PSHE

Links to “Living in the wider world – Economic wellbeing and being a responsible citizen”

National Curriculum aims relevant to PSHE include:

- Respect for self and others and the importance of responsible behaviours and actions
- Rights and responsibilities as members of families, other groups and as members of society
- Different groups and communities
- Respect to equality and to be a productive member of a diverse community
- The importance of respecting and protecting the environment

Children

The competition will benefit the children in many ways.

Empowerment

Children will feel proud of the work they enter. The sense of empowerment will be high in the winner. As a result of this, more children may feel motivated to do more for their community and their environment.

Belonging

Working with the school and community enables the child to feel a sense of belonging. A sense of belonging is key for children to develop their identity and finding their place in the world around them.

Community

“Strong links with the community can make a particular contribution to the work of schools serving disadvantaged communities.” (Optimus Education, 2022)

The work that the children are doing within the school will cross over with the work in the community. Children may feel empowered and encouraged to make a difference in their school environment, but then take that desire and motivation home, seeking to continue their efforts within family/friends. The actions of the children may involve their parents more within their school and community. Many studies have documented that when a parent is involved in the education of the child, the impact that has on not only academic attainment, but holistic development, is quite significant. This can improve the attendance of the child, lower their risk of missing education through exclusion, and enable them to succeed in education.

The Outcome

The overall outcome of this campaign is to promote the work we are doing within the borough of BCC and to improve the local areas regarding litter and dog-fouling.

Our measures of success will include the following:

- Data on dog fouling and litter issues in participating areas
- Data from direct emails to schools, stakeholders, local authority
- The data from schools which have taken up our offer
- The total number of submissions received
- The number of submissions from each school
- Data on dog fouling, litter issues in participating areas after the competition/station erected



DOG WASTE & SEASONAL DOG BAN

Some examples of our best performing Dog Waste social media posts and throughout 2022/23. As mentioned, to further our Dog Waste communications performances on social, we will start to introduce more video content which can help to increase engagement, driving higher views, comments and shares.

Dog Waste social posts approximate reach since March 2022 = 185,000

Pick up after your dog

It was reported a few days ago that Wyre is 'one c' 23 March 2022 at 10:13
ID: 7204748896262387

Interactions
130 reactions 102 comments 28 shares

Performance
Reach 12,368
Engagements 130
Negative interactions 2

Total Reach = 12,368

**Total Reactions = 130
Total Comments = 102
Total Shares = 28**

Pick up after your dog

Any bin will do wyre

See insights and Ads

Seasonal Dog Ban 1 May - 30 September

Reminder to all Dog walkers! From 1 May - 30 Sep 18 July 2023 at 09:37
ID: 661346329360873

Interactions
45 reactions 60 comments 39 shares

Performance
Reach 23,097
Engagements 43
Negative interactions 1

Total Reach = 23,097

**Total Reactions = 43
Total Comments = 60
Total Shares = 39**

Seasonal Dog Ban 1 May - 30 September

See insights and Ads

Just a reminder that the seasonal restrictions have come

3 October 2022 at 12:03
ID: 8108435642561870

Interactions
67 reactions 9 comments 28 shares

Performance
Reach 4,496
Engagements 67
Negative interactions 5

Total Reach = 4,496

**Total Reactions = 67
Total Comments = 9
Total Shares = 28**

Just a reminder that the seasonal restrictions have come

See insights and Ads

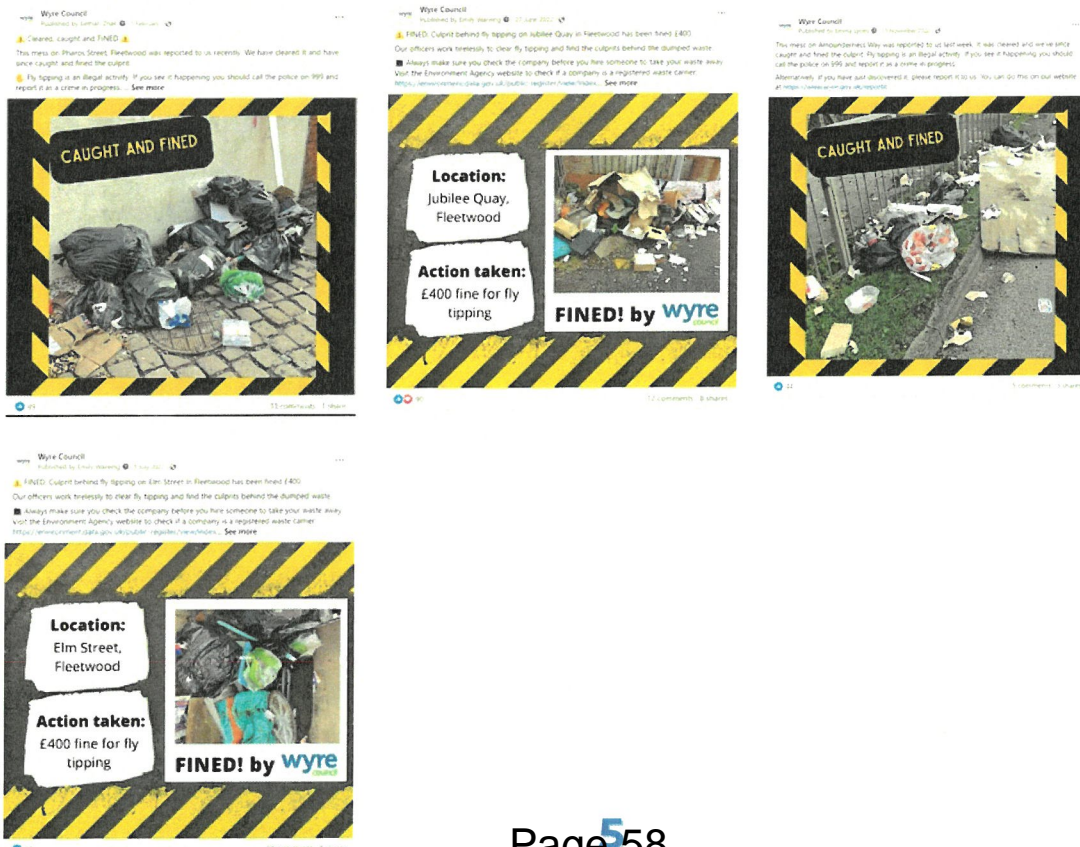
GREEN WASTE

Some examples of our Green Waste social media posts across 2022/23. Between 01 April to 30 June 2023 we gained over 18,500 applications for a green waste subscription!



EVIDENCE OF FINES

Some examples of our best performing Fined social media posts across 2022/23. Our key message is CLEARED, CAUGHT AND FINED and we use a bold graphic style with images taken of the waste.





Report of:	Meeting	Date
Marianne Hesketh, Corporate Director Communities	Overview and Scrutiny	4 September 2023

Domestic gas and electricity consumption in Wyre and the roles of Cosy Homes in Lancashire and the Domestic Minimum Energy Efficiency Standard (MEES) Regulations in improving the energy efficiency of the Borough's housing stock

1. Purpose of report

- 1.1** To answer a specific question from Overview and Scrutiny regarding domestic gas and electricity consumption in the Borough.
- 1.2** To highlight two key areas where the work of the Council is helping to reduce carbon emissions from homes.

2. Corporate priorities

- 2.1** Work towards reducing the council's and wider borough's emissions by at least 78% by 2035.
- 2.2** Collaborate with partners to reduce community energy consumption through retrofitting houses and the delivery of Cosy Homes in Lancashire (CHIL).

3. Recommendation/s

- 3.1** That the content of the report be presented for discussion.

4. Background

- 4.1** It is estimated that around 16% of the UK's emissions of greenhouse gases are from the residential sector. Reducing these emissions by implementing carbon saving measures such as retrofitting insulation and replacing inefficient heating systems will benefit both the householder and the environment.

5. Key issues and proposals

- 5.1 Housing Domestic Gas and Electricity Consumption**

The Department for Business, Energy and Industrial Strategy (BEIS) publishes small area estimates of domestic gas and electricity consumption in megawatt hours (Mwh). Gas consumption data are weather corrected annual estimates of consumption for all domestic meters. A similar methodology is used for collecting domestic electricity consumption data; however, these values are not weather corrected. The methodologies are sufficiently similar that summing the electricity consumption and gas consumption gives an estimate of total annual energy consumption.

Electricity consumption (Mwh)	Gas consumption (Mwh)
97,463	634,655
(3.77 Mwh per meter) England average = 3.78 Mwh per meter	(13.93 Mwh per meter) England average = 13.66 Mwh per meter

Source: Department for Business, Energy and Industrial Strategy, 2020 (consumption)

Electricity consumption in the Borough's homes is estimated at 97,463 Mwh and gas consumption is estimated at 634,655 Mwh.

It should be noted that these estimates were originally published by BEIS at postcode level and have been designated as experimental statistics. Experimental statistics are statistics that are new and subject to possible changes to meet user needs or that do not meet the rigorous quality standards of National Statistics.

5.2 Cosy Homes in Lancashire (CHiL)

Cosy Homes in Lancashire (CHiL) is an initiative and brand established by the twelve district and two unitary councils in Lancashire together with the County Council to co-ordinate and deliver domestic energy efficiency schemes across the County. CHiL has been in place since 2014 and has evolved from a strong track record of the participating councils working collaboratively through the Lancashire Energy Officers Group.

In October 2018 Blackpool Council, on behalf of the other Lancashire local authorities appointed a Service Provider (Rhea Projects Ltd) through a competitive tendering process to deliver all domestic energy efficiency initiatives under the CHiL brand. This approach was taken to ensure the delivery of a common and co-ordinated approach to households accessing energy efficiency measures across Lancashire.

Wyre Council and other participating local authorities in the CHiL initiative have an individual contract with CHiL's Service Provider (Rhea Projects Ltd) so residents and households have access to opportunities and funding to improve the energy efficiency of their homes. The Service Provider (Rhea Projects Ltd) provides a range of services including sourcing funding through agreements with energy companies and an end to end process from receipt of the referral to installation.

The Council has a very successful track record of leveraging in funding to improve the energy efficiency of homes in the Borough. This includes via Government schemes such as the Social Housing Decarbonisation Fund, via utility company funds such as ECO and via Lancashire County Council affordable warmth funds. Improving energy efficiency is successful at tackling fuel poverty, helps address high energy bills, it reduces carbon emissions and also often results in better health outcomes for residents.

Since the mid 2000's, funding from both the Government and utility companies has been available to undertake such retrofit works and Wyre has always been very proactive in either bidding for or leveraging in such funds.

Throughout this period, Energy Officers from across Lancashire (via the Lancashire Energy Officers Group) worked together on an informal basis to achieve local carbon savings targets, build partnerships with local contractors, to promote the funding offers available and investigate any new initiatives.

It became apparent, however, that as funding arrangements became more complex and local authority capacity and resources diminished because of austerity measures, that the informal collaborative approach needed to be formalised to introduce greater governance, accountability, and a recognised delivery mechanism.

As a result, the CHiL collaborative was created in 2013. CHiL has grown steadily since to become the exemplar model of retrofit delivery that it is today. Current membership includes the twelve districts in Lancashire, plus the unitary authorities of Blackpool, Blackburn with Darwen, as well as Lancashire County Council.

Since its inception, many fuel poor and vulnerable households in Wyre have benefitted from a range of improvements.

The ethos of CHiL is the same today as it was in 2013, which is not to compete with commercial installers of energy efficiency measures and to do as many installations as possible. CHiL works with the local supply chain, the local authorities and third sector organisations to help those most in need, those with life challenges and those who need support to get heating and insulation interventions.

CHiL is increasingly being recognised nationally and as a result of its track record of delivery Government has highlighted CHiL as an exemplar to other regions on how to apply for, deliver and manage increasingly complex funding programmes in a robust and transparent manner. Senior officials from the Department for Energy Security and Net Zero will soon be visiting Lancashire, and in particular an installation of an air source heat pump in Wyre (Out Rawcliffe), highlighting this good work.

The benefits of being a member of CHiL are significant to us and include the sharing of resources and expertise, the ability to aggregate bids and draw down more funding than if individual authorities participated, and the ability to procure and manage a larger supply chain of installers due to the larger footprint of delivery.

In addition, membership of CHiL and its delivery model allows the Council to utilise other significant funding streams to support residents.

5.3 The Domestic Minimum Energy Efficiency Standard (MEEES) Regulations

The domestic Minimum Energy Efficiency Standard (MEEES) Regulations set a minimum energy efficiency level for domestic private rented properties. It is unlawful to let domestic properties to new or existing tenants with an Energy Performance Certificate (EPC) rating below a band E.

The regulations were introduced to improve the quality of private rented buildings by increasing energy efficiency levels. This has the added benefit of reducing fuel poverty for private tenants.

Energy Performance Certificates

An Energy Performance Certificate (EPC) is needed whenever a property is built, sold or rented. Before a property is marketed to sell or rent, an EPC for potential buyers and tenants must be ordered. An EPC contains:

- information about a property's energy use and typical energy costs;
- recommendations about how to reduce energy use and save money.

An EPC gives a property an energy efficiency rating from A (most efficient) to a G (least efficient) and is valid for 10 years.

If a property is being sold or rented out the owner will need to employ an accredited assessor to produce an EPC. Landlords can be fined if they don't get an EPC when required and the person selling the house, the landlord or the letting agent must present it to the consumer if buying or renting.

Landlords and EPCs

Landlords must ensure that all rented properties have a valid EPC. Properties with older EPCs might have already undergone work to meet the standards required. However, the current EPC may no longer reflect the energy efficiency of the property. Landlords should check their EPCs and consider renewals if they have undertaken the appropriate works already. Improvements can include:

- boiler upgrades;

- installation of heating controls;
- installation or increased amount of insulation;
- installation of renewable technologies such as solar photovoltaics or air source heat pumps;
- installation of energy efficient light bulbs.

Proposed changes to legislation

Government has committed to look at a long term trajectory to improve the energy performance standards of privately rented homes in England and Wales, with the aim for as many of them as possible to be upgraded, where practical, as cost-effectively and affordably as possible. The proposed changes comprise of four elements:

- raising the energy performance standard to EPC energy efficiency rating Band C
- a phased trajectory for achieving the improvements for new tenancies from 2025 and all tenancies from 2028
- increasing the maximum investment amount, resulting in an average per-property spend of £4,700 under a £10,000 cap
- introducing a 'fabric first' approach to energy performance improvements i.e. installation of wall or loft insulation.

EPC exemption

Some properties are exempt from the regulations however, landlords must register this exemption and provide supporting evidence. Examples of exemptions include exemptions due to : high-cost, all improvements made, wall insulation exemptions and consent exemptions.

Enforcement

The Council has a responsibility for enforcing compliance with the Regulations and carrying out enforcement activities including using the information held on the national Private Rented Sector Exemptions Register and serving penalty notices where applicable.

In line with our Corporate Enforcement Policy the Council will, wherever possible and appropriate, adopt an informal approach to resolve matters where a landlord has let a property with an EPC of F or G. We will provide advice and guidance on how the energy efficiency standards can be met and request a landlord to register an exemption where appropriate.

Landlords are given reasonable time to implement the requirements but where cooperation is not forthcoming formal enforcement action is pursued. The Council reserves the right to commence formal action without giving an informal opportunity in cases where the breach is considered to be serious and/or the landlord has a history of not complying with housing regulations.

Formal action may also include enforcement action taken under other legislation such as a notice requiring remedial works to be carried out (e.g. under an Improvement Notice) to ensure properties meet the minimum domestic energy efficiency standards (a landlord cannot assume that satisfying the requirements under the Housing Act 2004 will automatically mean they have met the requirements of the MEES Regulations). A landlord will still need to commission a new EPC that confirms that the property meets the minimum E standard.

There may be charges attached to the service of remedial notices under the Housing Act 2004. A failure to comply could result in the Council carrying out remedial work in default which will be re-charged to a landlord. In addition, a Civil Penalty Notice may be served upon, or legal proceedings instigated against, a landlord for failure to comply.

Formal action under the Regulations may include service of a compliance notice on a landlord where further information is required and a financial penalty notice and/or a publication penalty where there has been a breach of the regulations.

The Council will also check the National Private Rented Sector Exemptions Register. Where there is evidence to suggest that the landlord has registered false or misleading information the Council will investigate and will consider this an aggravating factor.

Compliance Notice

Where a landlord appears to have breached the Regulations in the preceding 12 months, the Council may serve a compliance notice requesting information from the landlord/former landlord, for example, inspection of a tenancy agreement EPC.

The Council will consider serving a Financial Penalty Notice where a Compliance Notice is not complied with within the specified time limit.

Financial penalties

The Council may serve a financial penalty where it is satisfied that a landlord has breached the Regulations. The Council will consider serving a Financial Penalty Notice on a landlord up to 18 months after a suspected breach. This means that a person may be served with a penalty notice after they have ceased to be the landlord of a property.

Financial, Legal and Climate Change implications	
Finance	No financial implications to be reported.
Legal	No legal implications to be reported.
Climate Change	Activity to promote and implement home energy efficiency improvements will have a positive impact and reduce climate change.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
health and safety	x

risks/implications	✓ / x
asset management	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Mark Broadhurst, Head of Housing and Community Services	01253 887433	Mark.broadhurst@wyre.gov.uk	18 August 2023

List of background papers:		
name of document	date	where available for inspection

List of appendices



Report of:	Meeting	Date
Clare James, Corporate Director Resources (and Section 151 Officer)	Overview and Scrutiny Committee	4 September 2023

Updates to the Overview and Scrutiny Article and Procedure Rules

1. Purpose of report

1.1 To inform members of planned updates to the Constitution relating to Overview and Scrutiny.

2. Corporate priorities

2.1 To have an up-to-date Constitution and procedure rules for the Committee, its Sub-Committees and Task and Finish Groups.

3. Recommendations

3.1 That members consider the proposed updates to the Overview and Scrutiny Article and Procedure Rules.

3.2 That the agreed updates be recommended to Full Council.

4. Background

4.1 The Overview and Scrutiny Committee agreed the appointment of the Climate Change Sub-Committee in June 2023 and its terms of reference in July 2023. When considering the terms of reference for the sub-committee, it was noted that the Council's Constitution needed updating to reflect this appointment and potential future appointments of sub-committees. The last update to the constitution relating to scrutiny occurred in 2019 and so it was an opportune time to review this section and recommend updates.

5. Key issues and proposals

5.1 The Overview and Scrutiny Committee Article and the Procedure Rules have been updated following the appointment of a sub-committee and relevant legislation referred to in the Constitution updated.

6. Alternative options considered and rejected

- 6.1** An alternative option was to hold off on a review of the scrutiny elements of the constitution until a more detailed review of the whole document was commissioned. However, it was noted that several references to relevant legislation were out of date or incorrect; it was therefore necessary to complete this update promptly.

Financial, Legal and Climate Change implications	
Finance	None.
Legal	Any changes arising to the Article and Procedure Rules would be subject to confirmation by Full Council.
Climate Change	None.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
health and safety	x

risks/implications	✓ / x
asset management	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Daphne Courtenage	01253 887476	Daphne.courtenage@wyr.e.gov.uk	10.08.2023

List of background papers:

name of document	date	where available for inspection
None.		

List of appendices

Appendix 1 – Part 2.10, Article 10 – Overview and Scrutiny Committee

Appendix 2 – Part 4.05, Overview and Scrutiny Procedure Rules

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Article 10 - Overview and Scrutiny Committee

10.01 Membership

12 Members of the Council.

Delegation of functions

See Scheme of Delegation (Part 7).

Functions

The Committee will discharge the functions conferred by Section 21 of the Local Government Act 2000 and Local Authorities (Committee System) (England) Regulations 2012/1020.

In addition the committee will:

- (i) assist the Council and the Cabinet in the development of its budget and policies, with particular responsibility for Treasury Management;
- (ii) challenge the boundaries of existing policies and think creatively about possible new policies or solutions to problems;
- (iii) conduct research, community and other consultation and to consider possible options;
- (iv) make a positive contribution to the improvement of services;
- (v) liaise with external organisations operating in the area, to ensure that the interests of local people are enhanced by collaborative working;
- (vi) review and scrutinise the decisions made or other action taken, in connection with the discharge of any functions of the authority; ;
- (vii) review and scrutinise the performance of the Cabinet in relation to the Council's policy objectives, performance targets and/or particular service areas;
- (viii) make recommendations to the Cabinet and/or the Council arising from the scrutiny process;
- (ix) to make reports or recommendations to the Cabinet and/or the Council on matters which affect the authority's area or the inhabitants of that area;
- (x) undertake the Council's statutory requirements to scrutinise the Crime and Disorder partnership, and;
- (xi) consider any Councillor Call for Action (CCfA) submitted to it by the Democratic Services and Scrutiny Manager. If appropriate, the Committee will make recommendations to the Cabinet, in

accordance with the procedures set out in the Council's CCfA Scheme (Part 5.09).

Overview and Scrutiny Procedure Rules

1. Appointment of the Overview and Scrutiny Committee, Sub-Committees and Task and Finish Groups

- 1.1 The Council will appoint an Overview and Scrutiny Committee with the Terms of Reference set out in Article 10.
- 1.2 The Committee may appoint one or more Sub-Committees, and may arrange for the discharge of any of its functions by any such Sub-Committee. The Terms of Reference for each Sub-Committee will be agreed by the Overview and Scrutiny Committee.
- 1.3 Sub-Committees may appoint Task and Finish Groups to consider in detail a specific issue, or to review the effectiveness of a policy or delivery of a service within its Terms of Reference. There shall be no more than one Task and Finish Group per Sub-Committee at any one time.
- 1.4 The Committee may appoint Task and Finish Groups to consider in detail a specific issue, or to review the effectiveness of a policy or delivery of a service within its Terms of Reference.

2. Membership of the Overview and Scrutiny Committee, Sub-Committees and Task and Finish Groups

- 2.1 The Overview and Scrutiny Committee will comprise 12 members who will be appointed in accordance with the political balance rules.
- 2.2 All Councillors, except members of the Cabinet, may be members of the Overview and Scrutiny Committee. However, no Member may be involved in scrutinising a decision in which he/she has been directly involved.
- 2.3 The Sub-Committees appointed by the Overview and Scrutiny Committee will comprise of no more than eight members and will reflect the political balance of the council. Membership of the Sub-Committees will be agreed by the Overview and Scrutiny Committee.
- 2.4 The number of members on a Task and Finish Group will not normally be less than 5 or more than 10.
- 2.5 All non-executive Councillors will normally be invited to express an interest in being a member of a Task and Finish Group. The membership of each Task and Finish Group will then be agreed either by the Overview and Scrutiny Committee or by a mechanism agreed by the Committee. There is no requirement for Task and Finish Groups to be politically balanced.
- 2.6 There is an expectation that most Task and Finish Groups will complete their work and submit a report to Cabinet within three to six months. There will not, normally, be more than three Task and Finish Groups active at any one time, including Task and Finish Groups commissioned by a Sub-Committee. The number of Task and Finish Groups active at any one time is a matter for the Overview and Scrutiny Committee but will take into account the available

resources in terms of Member and officer time.

3. Meetings of the Overview and Scrutiny Committee, Sub-Committees and Task and Finish Groups

- 3.1** Ordinary meetings of the Overview and Scrutiny Committee will be programmed to take place at approximately six-weekly intervals. Dates will be published by the Democratic Services and Scrutiny Manager at the beginning of each Council Year.
- 3.2** An additional Overview and Scrutiny Committee meeting may be called by the Chairman, by any four members of the Committee or by the Democratic Services and Scrutiny Manager.
- 3.3** If necessary or appropriate, a meeting of an Overview and Scrutiny Committee may be cancelled or re-arranged by the Democratic Services and Scrutiny Manager, in consultation with the Chairman.
- 3.4** Meetings of each Sub-Committee will be convened no more than quarterly by the Democratic Services and Scrutiny Manager.
- 3.5** Dates and times will be published by the Chief Executive in the Calendar of Meetings and agreed by Full Council.
- 3.6** An additional meeting of a Sub-Committee may be called by the Chair, by any three members or by the Democratic Services and Scrutiny Manager.
- 3.7** If necessary or appropriate a meeting of a Sub-Committee may be cancelled or re-arranged by the Democratic Services and Scrutiny Manager, in consultation with the Chair.
- 3.8** Meetings of each Task and Finish Group will be convened by the Democratic Services and Scrutiny Manager in consultation with the Chairman of that Group. Task and Finish Groups will meet as frequently as necessary to complete their designated task within the proposed timescale.
- 3.9** Each Task and Finish Group will decide whether its meetings will be held in public or in private. Final reports and, if necessary, interim reports will be submitted to the Overview and Scrutiny Committee and, unless they contain exempt or confidential information as specified in the Access to Information Procedure Rules, will be made public at that stage.

4. Quorum

- 4.1** The quorum for meetings of the Overview and Scrutiny Committee shall be three members.
- 4.2** The minimum number for a meeting of a Sub-Committee or Task and Finish Group shall be three members.

5. Chairman of the Overview and Scrutiny Committee

- 5.1** The Chairman and Vice-Chairman of the Overview and Scrutiny Committee will be elected at the first meeting in each Council year, from among the members of the Committee with reappointments being made annually.

6. Chairmen of Sub-Committees

- 6.1 The Chairman will be elected from among members of the Overview and Scrutiny Committee and elected annually by the Sub-Committee.

7. Chairmen of Task and Finish Groups

- 7.1 The Chairman of each Task and Finish Group will be elected at the first meeting of the Group by the Overview and Scrutiny Committee, and may be from any political party.

8. Work Programme

- 8.1 A work programme, including both proposed Task and Finish Group reviews and key issues for consideration by the Committee, will be approved by the Overview and Scrutiny Committee.
- 8.2 The programme will be developed annually after taking into account the views of the Cabinet, the Management Team, members of the Committee and following consultation with all Councillors.
- 8.3 A work programme for each appointed Sub-Committee will be developed in consultation with officers and approved by the Sub-Committee.
- 8.4 When considering items for inclusion in the work programme, the Overview and Scrutiny Committee and its Sub-Committees will have regard to any criteria currently in place for choosing such items.

9. Agenda Items

- 9.1 Any Councillor shall be entitled to give notice to the Democratic Services and Scrutiny Manager that he/she wishes an item relevant to the functions of Overview and Scrutiny to be included on the agenda for the next available meeting of the Committee or relevant Sub-Committee. On receipt of such a request, the Democratic Services and Scrutiny Manager will consult with the Chairman (or in his/her absence the Vice-Chairman) who will decide whether or not the item will be included on an Agenda for a meeting of the Committee. If an item is included on the agenda, the Councillor requesting it will be entitled to speak at that meeting.
- 9.2 The Overview and Scrutiny Committee and Sub-Committees will monitor and manage their work programmes to ensure a suitable response can be made to unforeseen activities or requests to carry out additional items of work. Where required to do so, the Overview and Scrutiny Committee and its Sub-Committees shall report their findings and any recommendations on such activities to the Cabinet and/or Council.

10. Conduct of Reviews

- 10.1 The Overview and Scrutiny Committee, Sub-Committees or Task and Finish

groups appointed by it may hold hearings and investigate available options. They may go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that they reasonably consider necessary to inform their deliberations. They may ask witnesses to attend to address them on any matter under consideration and may pay any advisers, assessors and witnesses a reasonable fee and expenses for doing so.

10.2 Where the Overview and Scrutiny Committee, a Sub-Committee or a Task Group asks people to attend to give evidence the meeting should be conducted in accordance with the following principles:

- (a) all members of the Committee will be given the opportunity to ask questions of attendees, and to contribute and speak; and
- (b) those assisting the Committee by giving evidence will be treated with respect and courtesy.

11. Reports from Task and Finish Groups to the Overview and Scrutiny Committee

11.1 When a Task and Finish Group has completed a review, a report describing the method of the review, and setting out its findings, conclusions and recommendations, will be submitted to the Overview and Scrutiny Committee. If agreement on a final report cannot be reached, one minority report may be proposed and submitted to the Overview and Scrutiny Committee. Prior to consideration by the Committee of the report(s) the Council's Corporate Management Team will be given an opportunity to comment on any proposals or recommendations made, particularly on any legal or financial implications.

12. Reports from Task and Finish Groups to the Overview and Scrutiny Sub-Committees

12.1 When a Task and Finish Group has completed a review, a report describing the method of the review and setting out its findings, conclusions and recommendations, will be submitted to the relevant Sub-Committee. Prior to the consideration by the Sub-Committee, the Corporate Management Team will be given the opportunity to comment on any proposals or recommendations made, particularly on any legal or financial implications.

12.2 If the Chair of the Sub-Committee agrees, the report can be submitted to the Overview and Scrutiny Committee for their consideration if it is deemed that the matter is urgent and cannot wait until the next scheduled meeting of the Sub-Committee.

13. Reports from Overview and Scrutiny Sub-Committees to Cabinet

13.1 When a Sub-Committee has considered the report of a Task and Finish Group, it will forward the report to Cabinet with its endorsement or otherwise of the recommendations made and any other comment it wishes to make. Cabinet will consider the recommendations and either accept or reject the recommendations.

- 13.2** A Sub-Committee may also submit recommendations to the Cabinet on issues considered by the Sub-Committee itself, without review by a Task and Finish Group.

14. Report From the Overview and Scrutiny Committee to the Cabinet

- 14.1** When it has considered the report(s) of a Task and Finish Group the Committee will forward the report(s) to the Cabinet, with its endorsement or otherwise of the recommendations made or any other comment it wishes to make.
- 14.2** The Committee may also submit recommendations to the Cabinet on issues considered by the Committee itself, without a review by a Task Group.
- 14.3** Reports will be submitted to the Cabinet under the name of both the Chairman of the Overview and Scrutiny Committee and, if relevant, the Chairman of the Task Group which has undertaken a review and they will be permitted to present the report to the Cabinet.
- 14.4** The Cabinet's response to each of the recommendations made will be reported by the Democratic Services and Scrutiny Manager to the next meeting of the Overview and Scrutiny Committee.
- 14.5** Any recommendations of the Overview and Scrutiny Committee which would have an impact on the budget or policy framework, which are accepted by the Cabinet will be submitted to the Council for consideration before any changes are implemented.
- 14.6** The Chairman of the Overview and Scrutiny Committee will submit periodic reports on its activities to the Council, including the work of any appointed Sub-Committees.

15. Attendance by Members and Officers to Provide Information and Answer Questions

- 15.1** The Overview and Scrutiny Committee and Sub-Committees can ask any member of the Cabinet, the Chief Executive and/or any other senior Officer (Director/Head of Service/Service Manager or an appropriate senior manager nominated by the Head of Service) to attend before it to explain in relation to matters within their remit;
- (a) any particular decision or series of decisions;
 - (b) the extent to which the actions taken implement Council policy; and/or
 - (c) their performance

and, it is the duty of those persons to attend, if so required.

- 15.2** Where, in exceptional circumstances, the relevant Member or Officer is unable to attend on the required date, then the Overview and Scrutiny Committee and its Sub-Committees shall, in consultation with the Member or

Officer, arrange an alternative date for attendance to take place as soon as possible.

- 15.3** The Overview and Scrutiny Committee may also invite a representative of an external organisation to provide information or to answer questions at a meeting (for example, representatives of Wyre's Community Safety Partnership, the Lancashire North Integrated Care Board, the Police and Crime Panel for Lancashire, and the council's representative on the Lancashire County Council Health and Adult Services Scrutiny Committee).
- 15.4** In addition to the provisions in paragraph 12.1 one member of the Cabinet will normally be invited to attend each ordinary meeting of the Overview and Scrutiny Committee, on a rota basis, to report progress on key objectives within their portfolio, to provide information on any forthcoming decisions within their area of responsibility (including those listed in the Schedule of Executive Decisions) and to answer questions from Members of the Committee.

16. Call-In of Executive Decisions

- 16.1** When a decision is made by the Cabinet, or an individual member of the Cabinet, or a key decision is made by an Officer with delegated authority from the Cabinet, the decision shall be published, normally within two working days of being made. All members of Council will be sent copies, usually by email, of the records of all such decisions.
- 16.2** That notice will include the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 clear working days after the publication of the decision, unless any four Members of the Council request that it be called in. During that period, the Democratic Services and Scrutiny Manager shall call in a decision for scrutiny by the Overview and Scrutiny Committee, if so requested by any four Members of the Council, and shall then notify the decision-maker of the call-in.
- 16.3** The call-in request shall be submitted on a Call-In Request Form (attached as an Appendix to these procedure Rules), which shall be completed and received by the Democratic Services and Scrutiny Manager, in hard copy or by email, within the timescale specified in paragraph 13.2 above. The Call-In Request Form must include the names of the minimum of four supporters of the call-in, the councillor nominated as the spokesperson, the reasons for the call-in, the issues to be considered by the Overview and Scrutiny Committee and the desired outcomes. Any documents to be referred to at the meeting of the Overview and Scrutiny Committee should where possible be submitted to the Democratic Services and Scrutiny Manager in advance of the meeting.
- 16.4** A meeting of the Overview and Scrutiny Committee will be called after consultation with the Chairman of the Committee, and if possible within ten days of the call-in being received, unless there is a scheduled meeting of the Overview and Scrutiny Committee within a reasonable timescale.

The Call-In meeting

- 16.5** While the call-in meeting is a meeting that is open to the public to attend (unless a resolution is passed excluding the press and public under Part 1 of Schedule 12(a) of the Local Government Act, 1972, as amended by the Local Government (Access to Information) Variation Order 2006), there is no provision for public representation or public speaking.
- 16.6** The spokesperson shall be invited to present the reasons for the call in as documented on the call-in form and any suggested actions to be taken by the committee.
- 16.7** The Portfolio Holder shall be invited to respond to the call in by addressing the points raised by the spokesperson as documented on the call-in form.

- 16.8** The members of the Overview and Scrutiny Committee shall be given the opportunity to ask questions of the spokesperson and the Portfolio Holder. The spokesperson and the Portfolio Holder will have the opportunity to make any points of clarification.
- 16.9** When they have done so, the spokesperson and the Portfolio Holder will be informed by the chairman that they will have no further opportunity to make comments or ask questions and they will be asked to vacate their place at the meeting table.
- 16.10** Unless a resolution is passed to exclude the public and press because of the need to avoid the disclosure of exempt or confidential information for one of the reasons specified in Schedule 12A of the Local Government Act 1972 the committee will discuss the call in and decide what action to take in public.
- 16.11** The committee shall either support or not support the call in and shall state reasons for the decision.
- 16.12** If the Overview and Scrutiny Committee has agreed to support the call in it may refer the decision back to the decision making person or body for reconsideration setting out in writing the reasons for the committee's decision based on the evidence presented. The circumstances in which a call in will be reported to the Council and the process to be followed, if that occurs, are set out in the Budget and Policy Framework Procedure Rules. The decision maker shall then reconsider the matter within a further five working days, amending the decision or not, before adopting a final decision. In the case of Cabinet, unless there is a scheduled meeting within a reasonable timescale, an additional meeting of Cabinet will be convened at the earliest opportunity.
- 16.13** If, following consideration of an objection to a decision, the Overview and Scrutiny Committee does not refer the matter back to the decision making person or body, the decision shall take effect on the date of the Overview and Scrutiny meeting.

17. Urgent Decisions

- 17.1** The call-in procedure set out above shall not apply where the decision being taken by the Cabinet or a Portfolio Holder is urgent. See Part 4.02, paragraph 16, General Exception and paragraph 17, special urgency. A decision will be urgent if any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public interest. The record of the decision, and notice by which it is made public, shall state whether in the opinion of the decision making person or body, the decision is an urgent one, and therefore not subject to call-in. The Mayor must agree both that the decision proposed is reasonable in all circumstances and to it being treated as a matter of urgency. In the absence of the Mayor, the Deputy Mayor's consent shall be required. In the absence of both the Mayor and the Deputy Mayor, the Chief Executive's or his/her nominee's consent shall be required. Decisions taken as a matter of urgency must be reported to the next available meeting of the Council, together with the reasons for urgency.

18. The Party Whip

- 18.1** It is generally accepted good practice, that “the party whip” should be suspended in relation to the deliberations of all Overview and Scrutiny Committees.
- 18.2** However, if a member of the Overview and Scrutiny Committee is subject to the party whip on any issue, the member must declare the existence of the whip, and the nature of it, before the commencement of the Committee’s deliberations on the matter. The declaration and the detail of the whip imposed shall be recorded in the Minutes.

Appendix



1. CALL-IN REQUEST

Please complete this form to register a request for a decision of the Executive to be called-in for consideration by the Overview and Scrutiny Committee, in accordance with the Council's Constitution (Part 4.05 - *Overview and Scrutiny Procedure Rules* – paragraph 13).

Contact details

Name:

Address:

Daytime telephone number:

Email address:

Date call-in sent:

Details of the decision to be called-in

Decision title:

Decision reference number:

Date the decision was taken:

Reasons for call-in and issues to be considered

(This will assist officers to ensure that the relevant issues are addressed during the Overview and Scrutiny Committee's consideration of the decision. Please use an additional sheet if necessary.)

1 Reasons for call-in (please give details):

2 What issues would you like the Overview and Scrutiny Committee to consider?
(please list):

3 What outcomes are you seeking to achieve by calling-in the decision and/or what alternative actions do you wish the decision maker(s) to take?

Would you like to make a statement or representation in respect of your objection at the meeting that considers the call-in?

Yes No

Names of objectors

- 1.(Spokesperson)
- 2.
- 3.
- 4.
- 5.

Please note that any request to call-in a decision must be supported by at least four members of the Council.

If you wish to refer to any documents (apart from the Portfolio Holder/Cabinet report and the Cabinet Minute/Portfolio Holder Decision Notice) when the call-in is considered by the Overview and Scrutiny Committee you should, where possible, submit any such document(s) to the Democratic Services Team as soon as practically possible or by the publication of the agenda.

Please email this completed form to democratic.services@wyre.gov.uk. Alternatively, you can return the form to the Democratic Services and Scrutiny Manager, Civic Centre, Breck Road, Poulton-le-Fylde, Lancashire, FY6 7PU.

If you have any queries or difficulties regarding completion of the form, please contact the Scrutiny Officer on 01253 887606 or 887326.

For internal use only

Date request received:
Date committee meeting called:
Date of meeting:
Signature of the 'Proper Officer':



Report of:	Meeting	Date
Clare James, Corporate Director Resources	Overview and Scrutiny Committee	4 September 2023

Overview and Scrutiny Work Programme 2023/24 – update report

1. Purpose of report

- 1.1 To update the Overview and Scrutiny Committee about the Overview and Scrutiny Work Programme 2023/24.

2. Recommendation

- 2.1 That the report be noted.
- 2.2 That the committee considers their desired areas of work for the remainder of the 2023/24 period.

3. Current and completed work

3.1 Poulton to Fleetwood Railway Line

Members requested an update on the Poulton to Fleetwood Railway line and asked whether it would be viable to resume meetings of the task group, last held in 2020 or for the group to remain paused. In communication with the relevant external partners, it has been agreed to wait for further information from government on plans for the railway line.

3.2 Tourism Corporate Strategy Task group

At the last committee meeting, members had requested an update on the information expected from Marketing Lancashire on a potential tourism strategy for Lancashire that could be developed for the council. However, in May 2023 it was announced that the board had agreed a series of recommendations that would change the way Marketing Lancashire would work. Owing to this, it has been suggested to invite Marketing Lancashire to a future meeting to discuss their future plans and in particular how this would relate to Wyre. The committee can then discuss a potential scoping document. However this would mean to keep the task group paused for the time being.

3.3 Leisure Activity Provision Task Group

Officers will bring an update on the KKP Leisure Review, the draft physical strategy and the draft leisure facilities strategy, alongside an update on the Leisure Masterplan to a future meeting of the committee.

3.4 Business Plan single item meeting

Owing to delays to the internal review, it has been suggested by the Chief Executive that the meeting on 25 September to review and discuss the new Business Plan be rescheduled. A suggestion has been made to bring the Business Plan to the scheduled meeting of 16 October 2023 instead.

4. Work Programme

4.1 The Overview and Scrutiny Work Programme for 2023/24 is attached at Appendix 1.

report author	telephone no.	email	date
Daphne Courtenage	01253 887476	daphne.courtenage@wyre.gov.uk	24.08.2023

List of appendices

Appendix 1 – Overview and Scrutiny Committee Work Programme 2023/24

Appendix 2 – Response letter from Phil Green, Executive Director of Growth, Environment and Transport, Lancashire County Council

Overview and Scrutiny Committee Work Programme 2023/24:

Committee Meetings		
2023		
Date	Theme	Agenda items
Monday 12 June at 6pm	Update and review	<ul style="list-style-type: none"> Election of Chair for the municipal year 2023/24 Election of Vice Chair for the municipal year 2023/24 Business Plan 2022/23, Quarterly Performance Statement (Quarter 4: January – March) Climate Change Sub-Committee report O&S Work Programme 2023/24 – update and planning <p>Invited attendees: Marianne Hesketh (Corporate Director Communities)</p>
Monday 17 July at 6pm	Corporate theme	<ul style="list-style-type: none"> Wyre Moving More Strategy Terms of reference and membership of Climate Change Sub-Committee O&S Work Programme 2023/24 – update <p>Invited attendees: Mark Broadhurst (Head of Housing and Community Services), Cllr Lynne Bowen (Leisure, Health and Community Engagement Portfolio Holder)</p>
Monday 4 September at 6pm	Update and review	<ul style="list-style-type: none"> Review of the implementations of the District Enforcement Pilot Task Group The Promotion of Self Care and Social Prescribing in Wyre Task Group – final report Housing briefing note from Mark Broadhurst Business Plan 2023/24, Quarterly Performance Statement (Quarter 1: April – June) O&S Work Programme 2023/24 – update <p>Invited attendees: Marianne Hesketh (Corporate Director Communities), Mark Broadhurst (Head of Housing and Community Services), Cllr Simon Bridge (Street Scene, Parks and Open Spaces Portfolio Holder)</p>
Monday 16 October at 6pm	Integrated Health and Care System theme	<ul style="list-style-type: none"> Annual update regarding the work of the Lancashire County Council Health and Adult Services Scrutiny Committee Annual update from the Lancashire and South Cumbria Integrated Health and Care Board Business Plan detailed review O&S Work Programme 2023/24 – update <p>Invited attendees:, Councillor Julie Robinson (Co-Opted Member), Heather Crozier (Integration</p>

Committee Meetings		
		Place Leader – Lancashire North), Rebecca Huddleston (Chief Executive), Councillor Michael Vincent (Leader of the Council)
Monday 20 November at 6pm	Resources and Finance theme	<ul style="list-style-type: none"> • Fees and Charges - draft • Business Plan 2023/24, Quarterly Performance Statement (Quarter 2: July – September) • O&S Work Programme 2023/24 – update <p>Invited attendees: Resources Portfolio Holder and Clare James (Corporate Director Resources, Section 151 Officer)</p>
2024		
Monday 15 January at 6pm	Corporate theme	<ul style="list-style-type: none"> • Citizen’s Advice Lancashire West contract • O&S Work Programme 2023/24 – update <p>Invited attendees: TBC</p>
February TBC	Work Programme Workshop 2024/25	<ul style="list-style-type: none"> • Workshop to agree topics for review for the 2024/25 Municipal Year <p>Invited attendees: The Corporate Management Team (CMT) and the members of the Overview and Scrutiny Committee.</p>
Monday 26 February at 6pm	Police and Community Safety theme	<ul style="list-style-type: none"> • Wyre Community Safety Partnership – annual scrutiny review • Business Plan 2023/24, Quarterly Performance Statement (Quarter 3: October – December) • Review of the Tackling Youth Anti-Social Behaviour in Wyre Task Group – one year on • O&S Work Programme 2023/24 – update <p>Invited attendees: Martin Wyatt (Wyre Neighbourhood Inspector), Neil Greenwood (Head of Environmental Health & Community Safety), and Councillor Roger Berry (Neighbourhood Services and Community Safety Portfolio Holder).</p>
Monday 22 April at 6pm	Work Programme planning and review	<ul style="list-style-type: none"> • O&S Work Programme 2023/24 – update • O&S Work Programme 2024/25 – planning <p>Invited attendees: TBC</p>
Task Group Reviews		
Current reviews:		
Date	Topic	Status
September 2023	The Promotion of Self-Care and Social Prescribing in Wyre Task Group	Final report
Paused work:		
Date	Topic	Status
2019	Poulton to Fleetwood Railway Link	Paused – waiting on the outcomes of the Government funded business case to identify the preferred

Committee Meetings		
		option and associated costs
2022	Tourism Strategy – review of the tourism corporate strategy	Paused – waiting on additional information from Marketing Lancashire
Future review focuses for 2023/24:		
Proposed start date	Topic	Status
2023	Leisure Activity Provision	Agreed at the Work Programme Workshop (7.02.2023) – potential single item meeting for members or task group to look at the completed KKP Strategy (tbc)
2023	Housing – briefing note from Mark Broadhurst	Agreed at the Work Programme Workshop (7.02.2023) – agenda item for September
Looking further ahead:		
Date	Topic	Status
Late 2023	Business Model and Commercialisation	Agreed at the Work Programme Workshop (7.02.2023) – awaiting adoption of the new Business Plan

Updated August 2023

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Ms Daphne Courtenage
Sent via email:
daphne.courtenage@wyre.gov.uk

Phone: 01772 530448
Email: phil.green@lancashire.gov.uk
Your ref:
Our ref: PG/75200
Date: 22 August 2023

Dear Ms Courtenage

Fleetwood to Poulton Railway

Thank you for your email dated 27 July 2023, regarding the Fleetwood - Poulton railway reinstatement and the query raised from Wyre Council's Overview and Scrutiny Committee.

Officers from Lancashire County Council have been working closely with the Department for Transport and Network Rail since the project was approved for further development work on 18 June 2022.

A revised Strategic Outline Business Case has been developed by Network Rail and was presented to the Department for Transport's Restoring Your Railway Programme Board earlier in 2023. A whole portfolio review of Restoring Your Railway schemes nationally has now been undertaken by the Department for Transport and a Ministerial decision is now awaited in relation to Fleetwood – Poulton.

In relation to the task group pulled together by the county council, we have stressed the need for continued local stakeholder involvement with the Department for Transport. When the ministerial decision is received we will be looking at wider communications and potential next steps with all key stakeholders.

If in the meantime, if you require any further information please get in touch with Mike Cliffe, Rail Development Manager via telephone on: 01772 530881 or via email at: mike.cliffe@lancashire.gov.uk

I hope this information is helpful.

Yours sincerely



Phil Green
Executive Director of Growth, Environment and Transport

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